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Vishwavidyalaya Karyasoudha
Crawford Hall, Mysuru- 570 005
Dated: 02.07.2019.

No.AC6/754/2018-19

NOTIFICATION

Sub: Minor modification in the existing Syllabus of B.Com
course from the academic year 2019-20.

Ref: 1. Decision of the meeting of the Faculty of Commerce held on: 03.04.2019.
2. Decision of the meeting of the Academic Council held on: 07.06.2019.

The Board of Studies in Commerce (UG) which met on 18.12.2018 has recommended to modify the existing Syllabus of B.Com course from the academic year 2019-20.

The Faculty of Commerce and the Academic Council at their meetings held on 03.04.2019 and 07.06.2019 respectively have also approved the above proposal and same is hereby notified.

The Revised syllabus is annexed herewith and the contents may be downloaded from the University Website i.e., www.uni-mysore.ac.in

Draft Approved by the Registrar


Assistant Registrar (Academic),
University of Mysore,
Mysore.

To:

1. The Registrar (Evaluation), University of Mysore, Mysore.
2. The Dean, Faculty of Commerce, B.N. Babadur Institute of Management Sciences, Manasagangotri, Mysuru.
3. The Chairman, Department of Studies in Commerce, Manasagangotri, Mysuru.
4. The Chairman, Board of Studies in Commerce (UG), DOS in Commerce, Manasagangotri, Mysuru.
5. The Director, College Development Council, MoulyaBhavan, Manasagangotri, Mysuru.
6. All the Principals of Affiliated Colleges running Graduate Programme.
7. The Co-ordinator for Online and Outreach Program, Prakalamata, Manasagangotri, Mysore.
8. The Deputy Registrars/Assistant Registrars/Superintendents, AB & EB, University of Mysore, Mysuru.
9. The PA to Vice-Chancellor/Registrar/Registrar (Evaluation), University of Mysore, Mysuru.
10. Office Copy.

SYLLABUS FOR B COM COURSE AS PER CBCS REGULATIONS 2018-19:

I THE FOCUS OF THE PROGRAMME:

THE B COM programme aims to meet the needs of the youths aspiring to build a career in the Indian most vibrant corporate sector, Government institutions and social organizations. The course also meets the needs of the young and enterprising Indian youths nurturing entrepreneurial dream as India is the land of startups. The course intends to groom the entrepreneurial skills of the youth as this offers wider and unlimited employment opportunities to them.

II ELIGIBILITY FOR TEACHING:

All the papers of B Com programme including Disaster Management, except Environmental studies, Constitution of India, languages, shall be taught by Faculty members having M Com qualification with B Com/BBM/BBA basic degree.

III. DETAILS OF B COM SUBJECTS AND SYLLABUS:

| SEM | Sl No | Course | Subjects | Hrs Per week | Credit | LTP |
|-----|-------|--------|---|----------------------------------|-----------|-----------|
| I | 1.1 | AECC | Kannada/Sanskrit/Hindi/Urdu/ Tamil /Telugu/Marathi | 04 | 03 | 2:1:0 |
| | 1.2 | AECC | English -1 | 04 | 03 | 2:1:0 |
| | 1.3 | DSC-1 | Business Management | 06 | 05 | 4:1:0 |
| | 1.4 | DSC-2 | Financial Accounting | 06 | 05 | 4:1:0 |
| | 1.5 | DSC-3 | Management of Banking and Insurance Services | 05 | 04 | 3:1:0 |
| | 1.6 | AECC | Environmental studies/ Constitution of India | 04 | 03 | 2:1:0 |
| | | | | TOTAL FOR THE I SEMESTER | 29 | 23 |
| II | 2.1 | AECC | Kannada/Sanskrit/Hindi/Urdu/ Tamil /Telugu/Marathi | 04 | 03 | 2:1:0 |
| | 2.2 | AECC | English -2 | 04 | 03 | 2:1:0 |
| | 2.3 | DSC-4 | Cost Accounting | 06 | 05 | 4:1:0 |
| | 2.4 | DSC-5 | Financial accounting II | 06 | 05 | 4:1:0 |
| | 2.5 | DSC-6 | Principles of Marketing | 05 | 04 | 3:1:0 |
| | 2.6 | AECC | Environmental studies/constitution of India | 04 | 03 | 2:1:0 |
| | | | | TOTAL FOR THE II SEMESTER | 29 | 23 |
| | 3.1 | AECC | Kannada/Sanskrit/Hindi/Urdu/ Tamil /Telugu/Marathi | 04 | 03 | 2:1:0 |
| | 3.2 | AECC | English-3 | 04 | 03 | 2:1:0 |

| | | | | | | |
|-----|------|--------|---|-----------|------------|-------|
| III | 3.3. | DSC-7 | Corporate Accounting I | 06 | 05 | 4:1:0 |
| | 3.4 | DSC-8 | Income Tax – I | 06 | 05 | 4:1:0 |
| | 3.5 | SEC-1 | SEC-ANY ONE FROM GROUP-A | 05 | 04 | 3:1:0 |
| | 3.6 | AECC | Disaster Management | 02 | 02 | 2:0:0 |
| | | | TOTAL FOR THE III SEMESTER | 27 | 22 | |
| IV | 4.1 | AECC | Kannada/Sanskrit/Hindi/Urdu/ Tamil /Telugu/Marathi | 04 | 3 | 2:1:0 |
| | 4.2 | AECC | English-4 | 04 | 3 | 2:1:0 |
| | 4.3 | DSC-9 | Corporate Accounting II | 06 | 5 | 4:1:0 |
| | 4.4 | DSC-10 | Income Tax – II | 05 | 4 | 3:1:0 |
| | 4.5 | DSC-11 | Quantitative Techniques | 06 | 5 | 4:1:0 |
| | 4.6 | SEC-2 | SEC-ANY ONE FROM GROUP-A | 05 | 4 | 3:1:0 |
| | | | TOTAL FOR THE IV SEMESTER | 30 | 24 | |
| V | 5.1 | DSC-12 | Entrepreneurship Development | 5 | 4 | 3:1:0 |
| | 5.2 | DSC-13 | IFRS (IND-AS) | 5 | 4 | 3:1:0 |
| | 5.3 | SEC-3 | SEC(Any One From - Group-A) | 5 | 4 | |
| | 5.4 | DSE-1 | Elective-I(Any One From Group-B) | 6 | 5 | 4:1:0 |
| | 5.5 | DSE-2 | Elective-II (Any One From Group-B) | 6 | 5 | 4:1:0 |
| | 5.6 | DSE-3 | Elective-III-(Any One From Group-B) | 6 | 5 | 4:1:0 |
| | | | TOTAL FOR THE V SEMESTER | 33 | 27 | |
| VI | 6.1 | DSC-14 | Principles and Practice of Auditing | 5 | 4 | 3:1:0 |
| | 6.2 | DSC-15 | Business laws | 5 | 4 | 3:1:0 |
| | 6.3 | SEC-4 | SEC(Any One From Group-A) | 5 | 4 | |
| | 6.4 | DSE-4 | Elective-I(Any one from Group-C) | 6 | 5 | 4:1:0 |
| | 6.5 | DSE-5 | Elective-II (Any one from Group-C) | 6 | 5 | 4:1:0 |
| | 6.6 | DSE-6 | Elective-III-(Any one from Group -C) | 6 | 5 | 4:1:0 |
| | | | TOTAL FOR VI SEMESTER | 33 | 27 | |
| | | | GRAND TOTAL FOR THE COURSE | | 146 | |

Group A- Skill Enhancement Courses (SEC)-The Skill enhancement courses may be offered in the following order:

| | |
|---|--------------------------------------|
| III and IV semester | V and VI semester |
| Computerized accounting | E-filing |
| Logistics and supply Chain Management | Corporate tax planning |
| Company Law and Secretarial Practice | Quantitative decision tools |
| Advertising I | Advertising II |
| Principles and practice of General insurance | Business Research methodology |

Group B- DISCIPLINE SPECIFIC ELECTIVES (DSE)

| Sl. No. | 5th Semester Any three of the following |
|----------------|---|
| 1 | Consumer Affairs |
| 2 | International Business |
| 3 | Indirect Taxes-I |
| 4 | Financial Management-I |
| 5 | Advanced Cost and Management Accounting-I |
| 6 | Retail Management |

GROUP-C- DISCIPLINE SPECIFIC ELECTIVES

| Sl. No. | 6th Semester Any three of the following |
|----------------|---|
| 1 | Investment Analysis and Portfolio Management |
| 2 | Financial Derivatives |
| 3 | Indirect Taxes-II |
| 4 | Financial Management-II |
| 5 | Advanced Cost and Management Accounting-II |
| 6 | Organizational Behavior |

Instructions:

1. In Skill enhancement courses, students shall select 4 different subjects from Group A. In each semester one subject shall be selected at a time;
2. Students shall Elect 3 different subjects from Group B in V semester;
3. Students shall select 3 different subjects from group C in VI semester;
4. MIL – Modern Indian Languages; DSC-Discipline Specific course; DSE-Discipline Specific Elective; SEC-Skill Enhancement Course;
5. Tutorial classes shall be devoted for students' seminar, special lectures on the subjects, case study analysis, computer lab for teaching software use in the relevant topics; group discussion.
6. Students who opt for Indirect Tax-I, Financial Management-I, and Advanced Cost and Management Accounting-I in fifth semester shall opt for Indirect Tax -II; Financial Management-II, and Advanced Cost and Management Accounting-II in the sixth semester.
7. In problems/practical oriented papers such as accounting, tax, quantitative techniques, finance, etc., the question papers shall be prepared in English medium only;
8. An industrial visit shall be organized for the B Com students in order to acquaint them with the first hand knowledge of working of industrial and other commercial establishments.

SCHEME OF EXAMINATION AND EVALUATION:

1. There shall be university examination at the end of each semester for maximum marks of 80, and the Internal Assessment will be conducted for 20 marks.
2. All Question papers of B Com course, except papers that are common to all other graduate courses of the University of Mysore, shall be set/valued/reviewed by BOE of commerce for a maximum of 80 marks. The pattern of question paper will be as follows:

Part- A: Answer any four out of six questions; each question carries 5 marks $4*5=20$

Part- B: Answer any three out of five questions; each question carries 10 marks $3*10=30$

Part- C: Answer any two out of four questions; each question carries 15 marks $2*15=30$

TOTAL 80

Evaluation of each subject is divided into internal assessment (IA) and semester end examination with marks allocated as stated above. Internal assessment shall be carried out in two stages: first internal assessment C1 after the eight weeks of instructions, Second Internal assessment C2 after sixteen weeks of instruction. IA marks shall be awarded on the basis of continuous assessment that includes tests, seminars, case discussions, field study and Viva-voce.

The semester end examination C3 will be held as per the examination schedule of the University of Mysore.

Objectives of B. Com Course:

- To train a strong foundation for the students in the different areas of commerce
- To develop the skills required for applying the concepts and techniques in the field of Commerce
- To build a strong attitude in the minds of students to work efficiently and effectively
- To make the students of B.Com to develop entrepreneurship skills
- To develop the students of B.Com to take the business decisions in an apt manner
- To train the students to work efficiently in different business environment

Semester I

DISCIPLINE SPECIFIC COURSE BUSINESS MANAGEMENT

LTP 4:1:0

6 HOURS PER WEEK

Course Outcome:

- To provide the basic knowledge for the students to work in the companies under different culture
- To make the students to understand the basic concepts of principles of management
- To help the students in understanding the process of business management and its functions

Pedagogy:

- Introducing the concept of management in business, including the various steps involved in the process of management through lecture
- Organizing industrial visit and discussion with the concerned to learn how practically, it has been implemented
- Brain Storming through conducting seminars, group discussions and case studies

UNIT-I- Concepts of management, definition, characteristics of management, Management and Administration, functions of management,

UNIT-2- Evolution of management thought contributions of F.W. Taylor, Henry Fayol, Elton Mayo, Peter F Drucker. Management by communication, management by systems, management by participation, management by motivation-MBO, MBE.

UNIT-3- planning- the process of management planning, decision making, strategy formulation, organizing, basic consideration-Departmentation- functional, project, matrix organization; decentralization and delegation of authority, dynamics of group behavior.

UNIT-4- Leadership- concepts, types of leadership, motivation, concepts and theories, Maslow, Herzberg's theory, McGregor's theory X and Y.

UNIT-5- Controlling- meaning, definition, techniques of control, PERT, CPM, JIT, budgetary control, standard costing, co-ordination, principles of co-ordination, management audit.

UNIT-6- Emerging trends in management- Kaizen, TQM, TPM, MIS, ISO, change management, stress management, fish bone (ISHIKAWA) Diagram, business eco system, logistic management.

Reference Books:

1. Gupta.C.B. Business Management, Sultan Chand & Sons
2. Koontz Harold and Heinz Weihrich, Mc Graw Hill Book Company

3. Prasad L.M., Principles & Practice of Management, Sultan Chand & Sons
4. Stoner. A.F. and Freeman.R.E., Management, Prentice Hall of India

Semester I
DISCIPLINE SPECIFIC COURSE
FINANCIAL ACCOUNTING-I

LTP 4:1:0

6 hours per week

Course Outcome:

- To make the students to develop the skill of preparing Final Accounts and Accounting for Departmental and Branch.
- To develop the students to understand concepts and conventions and accounting standards developed by of ICAI and IFRS.

Pedagogy:

- Teaching by solving the problems related to the topic
- Collecting and explain the real final accounts to different types of organization
- Exploring the latest development in computerized accounting filed through conducting seminars, group discussions and case studies

UNIT-1-Accounting Principles and Standards- Accounting-Meaning and Definitions, Objectives-Accounting Cycle-Accounting Concepts and Conventions With Examples- An Overview Of Accounting Standards Issued By ICAI And IFRS.

UNIT-2-Final accounts of sole trading concern- Preparation of Trading and Profit And Loss Account and Balance sheet with adjustments.

UNIT-3-Accounts from incomplete records-Meaning , features and techniques of obtaining complete information, problems on conversion of single entry into double entry system.

UNIT-4- Branch Account-meaning and objectives of maintaining of branch accounts by head office, goods invoiced by H O at cost and invoice price, accounting treatment under – debtors system.

UNIT-5- Departmental accounts-Meaning, objectives, advantages of keeping departmental accounts, basis for allocation of joint expenses, internal transfer of goods, preparation of profit and loss account and balance sheet.

UNIT-6- Computerized accounting-meaning features, introduction to tally, creation and alteration of company, groups and ledger accounts, generation of trial balance and financial statements.

Books for reference:

1. Accounting Principles; Anthony, R.N. and Reece, J.S.: Richard Irwin Inc.
2. Advanced Accounting ; Gupta, R.L and Radhaswamy, M: Sultan Chand and Sons, New Delhi.
3. Advanced Accounts; Shukla. M.C., Grewal T.S., and Gupta,S.C.: S. Chand & Co. New Delhi.
4. Higher Sciences of Accountancy : . Agarwala A.N., Agarwala K.N.:Kitab Mahal,

Allahabad.

5. Financial Accounts, Mishra A.K.: Sahitya Bhawan Publishers and Distributers

Semester I

DISCIPLINE SPECIFIC COURSE

Management of Banking and Insurance Services

LTP:3:1:0

5 Hours Per Week

Course Outcome:

- To provide basic knowledge of banking and insurance system and its operations
- To develop the skill that is required for the students to work efficiently and effectively in the dynamic banking and insurance scenarios.

Pedagogy:

- Introducing and explaining how banking and insurance sector operators, through lecture
- Organizing one-day visit to bank and one-day visit to Insurance office to practically feel, how the sector operates
- Arranging seminars, group discussion and analysis of case studies to keep student updated with day to day affairs of the sector

UNIT-1- Banking Operations: Definition of a Bank – Functions of Banker: Raising of funds by various Deposit Schemes - Lending of Money: Cash Credit – Overdraft-Loans-Purchasing and Discounting of Bills -Agency Services: Collection and Payment-Execution of Standing Orders – Collection of Dividend and Interest.

UNIT-2- Role of Central Bank- Policy Framework for RBI - RBI and Monetary Policy Regulation and Supervision of Banking system - Maintenance of CRR – SLR - Interest Rate Policy, Banking Regulation Act, 1949- objectives and features, Narasimman Committee Report I and II – Prudential norms: Capital Adequacy norms.

UNIT-3- The legal relationship between the Banker and Customer, the Multifarious Transactions between them and the Rights and Duties of the Parties springing out of such relationship, Nature of Banking Business, Legal Nature of Banker-Customer Relationship and their Mutual Rights and Duties.

UNIT-4-Bank Deposits-types of deposits- fixed deposit- importance-opening of FD a/c-interest, Repayment of Fixed deposits-savings deposit-opening and operation of account, interest, restrictions on SB a/c, current a/c-privileges of the current a/c holders, opening of current a/c, precautions to be taken to a/c. closing a/c, Non- resident accounts-Rupee a/c, foreign currency a/c.

UNIT-5-Meaning of Insurance, Definition, Nature, Functions, History of Insurance & Different Classifications: Comparison of Life Insurance with other Insurances, Basic Principles of Insurance: Key concepts, Economic Principles, Principles of insurance viz. Utmost good faith, Insurable interest, Indemnity, Subrogation, Contribution and Proximity Cause.

UNIT-6- The Business of Insurance: Management of risk by individuals – management of risk by insurers – fixing of premiums – reinsurance and its importance for insurers – role of insurance in economic development and social security – contribution of insurance to the society

Books for Reference:

01. Indian Financial System, Vasanth Desai
02. Marketing of Financial Services, V.A. Avadhani
03. Financial Markets and Services, Gordan and Natarajan
04. Indian Financial System, Varshenoy and Mittal

Semester II
DISCIPLINE SPECIFIC COURSE
COST ACCOUNTING

LTP 4:1:0**6 HOURS PER WEEK****Course Outcome:**

- The main objective of this subject is to familiarize students in various concepts of cost accounting in preparation of cost statement, valuation of inventory labour and overheads

Pedagogy:

- Introducing the concept and need for cost accounting, through lecture
- Solving problems to familiarize the concept of Cost Accounting and decision making
- Conducting Seminars, Group discussion and analysis of case study to enhance the knowledge in the field of Cost Accounts

UNIT-1- INTRODUCTION: Meaning and definition of cost, costing, cost accounting and cost accountancy; objectives, advantages and limitations of cost accounting, differences between cost accounting and financial accounting.

UNIT-2-Elements of cost, classification of cost, cost centre, cost unit, problems on preparation of cost sheet, tenders and quotations.

UNIT-3- Materials- Classification and codification of materials, functions of purchase department, stores department-stores records, techniques of inventory control-stock levels, EOQ, ABC analysis, Material losses-types and treatment , Pricing of Materials- problems on LIFO, FIFO and weighted average price.

UNIT-4- Labour: Methods of time keeping and time booking; methods of remuneration-time rate, piece rate, Halsey and Rowan Plan, Idle time-causes and treatment, overtime, labour turnover-causes, measurement and treatment; problems on Halsey method, Rowan plan, Merick differential piece rate system, FW Taylors differential piece system.

UNIT-5- Overheads: Meaning, Nature, methods of classification of overheads, allocation and apportionment-problems on primary distribution, secondary distribution, repeated distribution methods. Methods of absorption of overheads-

problems on Machine Hour Rate only. Activity based costing –Meaning, purpose, benefits, stages, relevance in decision-making.

Unit-6- Integral (or Integrated) Accounting: Meaning and Advantages of Integral Accounting, Principles of an Integral Accounting System, Essential Features of Integral Accounting, Journal Entries.

BOOKS FOR REFERENCE:

1. Cost Accounting: N.K. Prasad
2. Cost Accounting: Nigam & Sharma :
3. Practical Costing: Khanna Pandey & Ahuja
4. Cost Accounting: M.L. Agarwal
5. Cost Accounting: Jain & Narang
6. Cost Accounting: S.P. Iyengar
7. Cost Accounting: S.N. Maheshwari

Semester II
DISCIPLINE SPECIFIC COURSE
FINANCIAL ACCOUNTING II

LTP 4:1:0

6 hours per week

Course Outcome:

- To help students to acquire conceptual knowledge of financial accounting and to impart skills for recording various kinds of business transactions.
- To make the students to familiarize with the various aspects of consignment and branch accounting

Pedagogy:

- Solving the problems related to various types of transactions
- Organizing an industrial visit, to have the practical knowledge of how various types of transactions are accounted
- Arranging Seminars, Group discussion and analysis of case study to get more grip on the subject

UNIT-1-Accounting for consignment transaction-goods sent at cost price and at invoice price-types of commission-account sales-valuation of goods lost in transit-valuation of goods lost in transit-valuation of stock on consignment, problems on cost price and invoice price.

UNIT-2-Accounting for Hire purchase system- features, preparation of statement of analysis, ascertainment of cash price of an asset-problems on hire purchase system including repossession.

UNIT-3- Accounting for installment system- meaning, features and differences between hire-purchase and installment system, problems on installment system.

UNIT-4-Accounting for royalties-minimum rent, short working, recoupment of short working-analytical table-preparation of ledger accounts in the books of both

parties-sublease (theory only)

UNIT-5- Financial statement of non-profit organization-meaning, recognition of capital and revenue items, receipts and payment account, income and expenditure account, preparation of income and expenditure account and balance sheet

. UNIT-6- COMPUTERISED ACCOUNTING-Accounting with using tally – inventory creating stock group-stock categories- units of measures, godown and stock items, entering opening stock quantity and amount, tally voucher(accounting and inventory)-creating new voucher type.

BOOKS FOR REFERENCE:

1. Accounting Principles; Anthony, R.N. and Reece, J.S.: Richard Irwin Inc.
2. Advanced Accounting ; Gupta, R.L and Radhaswamy, M: Sultan Chand and Sons, New Delhi.
3. Advanced Accounts; Shukla. M.C., Grewal T.S., and Gupta,S.C.: S. Chand & Co. New Delhi
4. Higher Sciences of Accountancy : . Agarwala A.N., Agarwala K.N.:Kitab Mahal, Allahabad.
5. Financial Accounts, Mishra A.K.: Sahitya Bhawan Publishers and Distributers

Semester II
DISCIPLINE SPECIFIC COURSE
Principles of Marketing

LTP 3:1:0

5 HOURS PER WEEK

Course Outcome:

The main aim of this subject is to familiarize students with the basic concepts of marketing practices. Some important topics covered in this subject are- Introduction to Marketing, Marketing Organization and Environment, Marketing Mix, Physical Distribution and Price Mix & Promotion Mix.

Pedagogy:

- Introducing the concept of Marketing to the students, through lecture mode
- Organizing a special lecture from an industry expert
- Solving Case Studies to gain practical exposure

UNIT-1-INTRODUCTION TO MARKETING-meaning, definition of market, marketing, marketing concepts, marketing mix, functions of marketing,

UNIT-2-Product-meaning; product strategies, product attributes, product classifications, Product life cycle, Branding, packaging , labelling.

UNIT-3- Service marketing, introduction, meaning, service mix, applications-hospital and tourism

UNIT-4- Advertising, publicity and event management- meaning and definition, importance advertising copy and layouts, social and economic effects of advertising. Introduction to event management, principles, concepts and designing.

UNIT-5-Retail marketing- meaning, nature classification, factors influencing, retailing, functions of retailing-the growing importance of retailing industry-Retail as a career.

UNIT-6-Marketing Research- defining the problem and Research objectives- Developing Research plan, Data collection- primary and secondary data- implementing the research plan, interpreting and reporting the findings. Marketing research in small business and non-profit organizations.

BOOKS FOR REFERENCE

- | | |
|---------------------------------------|----------------------|
| 1. Marketing Management | Philip Kotler. |
| 2. Marketing principles and practices | Chunawala. |
| 3. Marketing Management | Pillai and Bagavathi |
| 4. Marketing Management | Rajan Saxena |

Semester III DISCIPLINE SPECIFIC COURSE CORPORATE ACCOUNTING-I

LTP 4:1:0

6 HOURS PER WEEK

Course Outcome:

To acquire knowledge and understanding of the concepts, techniques and practices of Corporate accounting and to develop skills for decision making and to acquire knowledge of the concepts and application of accounts in preparation of financial statements of Ltd. Company

Pedagogy

- Introducing the statutory compliance governing accounting in the public company, through lecture mode
- Solving problems relating to various types of transactions in public company
- Collection and explanation of Listed Company Financial Statements

UNIT-I- Accounting for share capital: Meaning and types of shares-issue of shares over-subscription and prorata allotment- forfeiture of shares-reissue of forfeited shares-passing journal entries and preparing balance sheet.

UNIT-2-Financial statements of limited companies: Preparation of financial statements as per schedule III of Companies' Act-2013. Provisions of companies Act-2013 on Declaration of Dividends.

UNIT-3- Accounting For Redemption of Preference Shares And Issue Of Bonus Shares: Conditions for redemption of preference shares, and Accounting procedure for redemption; meaning of bonus shares and bonus issue-SEBI guidelines for bonus issue-accounting entries for issue of bonus shares.

UNIT-4-Issue and redemption of debentures: meaning and types of debentures-methods of redemption of debentures-journal entries for issue of debentures and conditions for redemption- financing for redemption of debentures.

UNIT-5- Liquidation of companies- Meaning and circumstances of liquidation-preparation of liquidator's final statement of account.

UNIT-6- Accounting for employees stock option plan, buy-back of securities, equity shares with differential rights, under writing of shares and debentures.

BOOKS FOR REFERENCE: 1. Accounting Principles; Anthony, R.N. and Reece, J.S.: Richard Irwin Inc.

2. Advanced Accounting ; Gupta, R.L and Radhaswamy, M: Sultan Chand and Sons, New Delhi.

3. Advanced Accounts; Shukla. M.C., Grewal T.S., and Gupta,S.C.: S. Chand & Co. New Delhi.

4. Higher Sciences of Accountancy : . Agarwala A.N., Agarwala K.N.:Kitab Mahal, Allahabad.

5. Financial Accounts, Mishra A.K.: Sahitya Bhawan Publishers and Distributers

Semester III
DISCIPLINE SPECIFIC COURSE
INCOME TAX-I

LTP 4:1:0

6 HOURS PER WEEK

Course Outcome:

The core objectives of this subject is the students to impart knowledge of income tax laws with application of cases pertaining to income from salary, house property, business and profession and capital gains

Pedagogy:

- Introducing the background of the subject and related basic knowledge about reading and interpreting the Acts, through lecture mode
- Explaining the Income Tax Act, 1961, Income Tax Rule 1962 along with the relevant Finance Act, through Lecture, Group discussion and seminars
- Solving problems pertaining to individual heads of Income
- Arranging a special lecture by inviting a practicing CA

UNIT-1- Brief History of Income Tax Act, Finance Act, Scheme of Income Tax, Basic Concepts-Income, Assessee, person, Assessment year, Previous Year, Gross Total Income, Total Income, Marginal rate of Tax—Agricultural Income-Residential Status of individual, Incidence of Tax (including problems)- Incomes which do not form part of Total Income U/S 10.

UNIT-2- Heads of Income: Income from Salary -features of salary income-allowances, perquisites, provident fund, computation of Taxable salary income

UNIT-3- Income from salary: Retirement benefits-Gratuity, Commutation of Pension, Leave encashment- problems

UNIT-4-Income from House Property: basis of charge-deemed ownership-exemptions determination of annual value-Deductions u/s 24-computation of income from house property.

UNIT-5- Profits and gains of Business and profession (Individual Assesseees)-Expenses expressly allowable and inadmissible, General Deductions/ expenditures u/s 37, losses, deemed profits, Method of accounting-computation of taxable income from business. Computation of Income from profession in Case of Advocates, Doctors, Chartered Accountant.

UNIT-6-Capital gains- meaning- definitions-capital asset, transfer of capital asset-cost of acquisition- Assets, bonus shares, rights shares and goodwill -computation of capital gains- long term and short term gains-Exempted capital gains-sec 54, sec 54F, and sec 54GB

BOOKS FOR REFERENCE

1. Direct Taxation-T.N.Manoharan
2. Direct Taxation- Girish Ahuja, & Ravi Gupta
3. Direct Taxation- Dr. Vinod.k.singania
4. Income Tax law and practice-Gaur & Narang
5. Income Tax Law- Dinakar Pagare
6. Income Tax Law & Accounts-Bhagavati Prasad
7. Income Tax Law and Accounts – H.C. Mehrothra

III SEMESTER ABILITY ENHANCEMENT COMPULSORY COURSE: DISASTER MANAGEMENT

LTP 2:0:0

2 Hours per week

Course Outcome: To bring oneness among the students between the nature and human

Pedagogy

- Bring awareness about the environment among the youth by lecture mode
- Practical awareness through field visit and mock drills
- Arranging seminar, group discussion

UNIT-1-Introduction to Disasters: Concepts, and definitions (Disaster, Hazard,

Vulnerability, Resilience, Risks) . Disasters: Classification, Causes, Impacts (including social, economic, political, environmental, health, psychosocial, etc.) Differential impacts- in terms of caste, class, gender, age, location, disability Global trends in disasters, urban disasters, pandemics, complex emergencies, Climate change

UNIT-2-. Approaches to Disaster Risk reduction: Disaster cycle - its analysis, Phases, Culture of safety, prevention, mitigation and preparedness community based DRR, Structural- nonstructural measures, roles and responsibilities of community, Panchayati Raj Institutions/Urban Local Bodies (PRIs/ULBs), states, Centre, and other stake-holders.

UNIT-3-Inter-relationship between Disasters and Development: Factors affecting Vulnerabilities, differential impacts, impact of Development projects such as dams, embankments, changes in Land-use etc. Climate Change Adaptation. Relevance of indigenous knowledge, appropriate technology and local resources

UNIT-4- Disaster Risk Management in India Hazard and Vulnerability profile of India Components of Disaster Relief: Water, Food, Sanitation, Shelter, Health, Waste Management Institutional arrangements (Mitigation, Response and Preparedness, DM Act and Policy, Other related policies, plans, programmes and legislation)

Books for reference

1. Gupta Anil K, Sreeja S. Nair.
2. 2011 Environmental Knowledge for Disaster Risk Management,
3. NIDM, New Delhi Indian Journal of Social Work 2002.
4. Special Issue on Psychosocial Aspects of Disasters, Volume 63, Issue 2, April.
5. Kapur, Anu & others, 2005: Disasters in India Studies of grim reality, Rawat Publishers, Jaipur
6. Kapur Anu 2010: Vulnerable India: A Geographical Study of Disasters, IAS and Sage Publishers, New Delhi.

IV SEMESTER

DISCIPLINE SPECIFIC COURSE

CORPORATE ACCOUNTING- II

LTP 4:1:0

6 HOURS PER WEEK

Course Outcome:

- To acquire knowledge and understanding of the concepts, techniques and practices of corporate accounting. The subjects dealt with Accounting for general insurance, holding companies accounts, Human Resource Accounting and

Inflation Accounting.

- To acquire knowledge and understanding of the concepts, techniques and practices of Corporate accounting and to develop skills for decision making and to acquire knowledge of the concepts Human Resource Accounting, Inflation Accounting and Holding Company Accounts

Pedagogy:

- Enlightening about advance statutory compliance governing accounting in the public company, through lecture mode
- Solving advance problems relating to various types of transactions in public company
- Collection and explanation of Listed Company Financial Statements

UNIT-1- Accounting for General insurance companies, fire and marine insurance, preparation of final accounts as per latest regulations

UNIT-2-Accounting for life insurance, preparation of valuation balance sheet, preparation of final accounts as per latest regulations.

UNIT-3- Social responsibly accounting- concept- Definitions-features-need- Social Income Statement, social Balance Sheet, value Added Statement, importance, preparation, limitations, corporate disclosures.

UNIT-4- Holding company accounts, Accounting for Holding Company: Preparation of Consolidated Balance Sheet, Minority interest, Computation of Goodwill/ Capital Reserve, Revaluation of assets of subsidiary Company.

UNIT-5- Human resource accounting: Accounting Aspects of Human Capital – Meaning, Basic Premises, Need and Significance of HRA, Advantages and Limitation of HRA; Monetary and Non-Monetary Models; Cost Based Models- Acquisition Cost Method, Replacement Cost Model, Opportunity Cost Method, standard cost method, Current Purchasing Power Method (C.P.P.M.).

UNIT-6- Inflation accounting and income measurement: Inflation Accounting: Concept – Limitations of historical based-cost financial statements – Methods of Inflation Accounting: Current Purchasing Power Method – Current Cost Accounting Method (Including problems). Income Concepts for financial reporting – Measurement and Reporting of Revenues, Expenses, Gains and Losses (Theory only) – Analysis of Changes in Gross Profit (Including problems).

BOOKS FOR REFERENCE:

1. Accounting Principles; Anthony, R.N. and Reece, J.S.: Richard Irwin Inc.
2. Advanced Accounting ; Gupta, R.L and Radhaswamy, M: Sultan Chand and Sons, New Delhi.
3. Advanced Accounts; Shukla. M.C., Grewal T.S., and Gupta,S.C.: S. Chand & Co.

New Delhi.

4. Higher Sciences of Accountancy : Agarwala A.N. Agarwala, K.N.:Kitab Mahal, Allahabad.

5. Financial Accounts, Mishra A.K : Sahitya Bhawan Publishers and Distributors

6. Chakraborty, S.K., Human Asset Accounting: The Indian Context in Topics in Accounting and Finance, Oxford University Press.

7. Flamholtz, Eric G., Human Resource Accounting: Advances in Concepts, Methods and Applications, Jossey Eass Publishers, San Francisco, London.

IV SEMESTER
DISCIPLINE SPECIFIC COURSE
INCOME TAX-II

LTP 4:1:0

6 HOURS PER WEEK

Course Outcome:

To acquire knowledge and understanding provisions of income tax regarding depreciation, assessment of partnership, company and MAT provisions and also assessment procedures.

Pedagogy:

- Introducing to calculation of tax for various kinds of assessee, by lecture mode and solving exercise problems
- Explaining the Income Tax Act, 1961, Income Tax Rule 1962 along with the relevant Finance Act, through Lecture, Group discussion and seminars
- Arranging one more special lecture by inviting a practicing CA

UNIT-1-Depreciation- meaning, computation of Depreciation; (b)Capital Gain, Capital Asset, Transfer, cost of acquisition, cost of improvement, indexation, types of Capital gain-exemptions for individual assessee u/s 54-54GB-problems

UNIT-2- Income from other sources (including problems), Set off and carry forward of losses (theory only)

UNIT-3-Assessment of Individual-Application of Deductions u/s 80C-80U, Section 87A computation of Tax liability.(Available software package for computation of tax liability, computation using Excel-Work sheet)

UNIT-4-Assessment of Partnership firm- Definition of Firm, Partner U/S 2(23) Residential Status -conditions u/s 184, Provisions u/s 40(b)-Deductions from 80G80JJA- Alternate Minimum Tax(AMT)-Computation of tax liability of Firms (Use of available software package for computation of tax liability, Related Forms and Challans-Computation using excel work-sheet)

UNIT-5-Assessment of company-Definition of Company, Closely-held company, Widely-held Company, Indian Company, Foreign Company-Residential Status of

company-Applicable Deductions u/s 80G -80JJA- Computation of Tax Liability (Including Minimum Alternate Tax) (Use of Software package-Quick Books/Electrocom)

UNIT-6- Assessment procedure- PAN- Quoting of Aadhar Number, types of assessment- self-assessment- summary assessment-Regular assessment- best judgment assessment- Income tax authorities-classes of authorities- powers of CBDT- Assessing officers-Rights and duties

BOOKS FOR REFERENCE

1. Direct Taxation-T.N.Manoharan
2. Direct Taxation- Girish Ahuja, & Ravi Gupta
3. Direct Taxation- Dr. Vinod.k.singania
4. Income Tax law and practice-Gaur & Narang
5. Income Tax Law- Dinakar Pagare
6. Income Tax Law & Accounts-Bhagavati Prasad
7. Income Tax Law and Accounts – H.C. Mehrothra

IV SEMESTER DISCIPLINE SPECIFIC COURSE QUANTITATIVE TECHNIQUES

LTP: 3:1:0

5 HOURS PER WEEK

Course Outcome:

The objective of this paper is to help the students in understanding mathematical and statistical tools in business decision and to familiarize the students in quantification of data in business.

Pedagogy:

- Explaining to solve different types of problems by solving exercise problems
- Solving problems by keeping work books

UNIT-1-Indices and Logarithms-Meaning-Basic laws of Indices and their application for simplification, laws of logarithms-common logarithms, application of log table for simplification.

UNIT-2- Progression-Meaning of sequence, progression; types of progressions; arithmetic progression and geometric progression-general terms and sum of 'n' term of Arithmetic progression and Geometric Progression-Application problems on Arithmetic progression and geometric progression.

UNIT-3-Ratio, proportion, variation, and percentages and their application to business

UNIT-4- Matrices and determinants, meaning and types of matrices, matrix operation -addition, subtraction and multiplication . Determinants of a matrix and its evaluation; solutions of linear equations by using cramer's rule.

UNIT-5-Probability: Meaning, Utility of Probability to business, key terms used in probability: experiments-deterministic and random, sample space, types of events. About common illustrations used in solving problems on probability-Approaches to probability: classical, relative frequency, subjective and axiomatic probability-problems.

UNIT-6- Theoretical Distributions: Random variable-observed and theoretical distributions-Binomial Distribution: meaning, properties, problems on Binomial distribution- Fitting a Binomial Distribution-Poisson distribution: meaning and conditions for Poisson distribution- properties of Poisson Distribution ,application of Poisson distribution in business-illustrations-fitting a Poisson distribution-Normal distribution: significance, properties, standard normal curve- Area under normal curve-problems on area under the normal curve-fitting normal distribution-problems on fitting normal distribution.

Books for References

1. Dr. B H Suresh and Mahadevaswamy G H, Quantitative Techniques,Nithya Publications, Mysore.
2. P.R. Vittal, Business Mathematics, Revised Edition,Margham Publications, New Delhi, 2001.
3. V.K.Kapoor, Introductory to Business Mathematics, S.CHAND, New Delhi, 2009. Sancheti and Kapoor, Business Mathematics, Sultan chand and Sons, New Delhi-42.
4. G.K.Ranganath and T.V. Narsimha Rao Basic Mathematics- Volume II.

IV SEMESTER DISCIPLINE SPECIFIC COURSE ENTREPRENEURSHIP DEVELOPMENT

LTP 3:1:0

5 HOURS PER WEEK

Course Outcome:

This subjects helps students to familiarize and understand basics of Entrepreneurship and availability of schemes and sources of finance for the Entrepreneurship development

Pedagogy:

- Introducing the concept of Entrepreneurship Development to the students, through lecture mode
- Organizing a special lecture from an industry expert
- Solving Case Studies, arranging group discussions, seminars

UNIT-1- Meaning, definition of Entrepreneur, Enterprise, Entrepreneurship, Characteristics of successful entrepreneur, Functions, Role of entrepreneur in economic development, women entrepreneur, Rural entrepreneur, Agricultural entrepreneur-meaning and challenges.

UNIT-2-Entrepreneurship development program(EDP), meaning, objective, importance, institutions doing EDP in India, DIC, CEDOCK, SSI, NSIC, EDII, AWAKE, KVIC,RUDSET, Industrial estate-Meaning and importance.

UNIT-3- Financing of small business in India, institutional and non-institutional assistance-SFCs, banks, SIDBI, NBFC-meaning and schemes; venture capital, bills discounting, factoring, state and central government subsidies and incentives for SSI(existing)-recent industrial policy(2011), PM MUDRA yojana- meaning, objectives, procedures for obtaining loan under MUDRA.

UNIT-4-Setting up of new business, forms for small business- small proprietorship, partnership, private company, cooperative society-meaning and nature, project formulation, project report-meaning, importance, general format of project report, project appraisal, financial, technical, marketing, social feasibility study, obtaining license, clearance certificate, registration procedure.

UNIT-5-Business ethics-meaning, ethics in business, importance, various social responsibility of an entrepreneur towards customers, suppliers, government and society, self-employment-recent trends in the areas of self employment-event management-meaning and areas of business in event management(party organizing , catering, wedding plan and corporate event plan) tourism-meaning, tourism products, E-marketing as self employment opportunity.

UNIT-6- Event management-meaning and areas of business in event management (party organizing, catering, wedding plan and corporate event plan) tourism-meaning, tourism products, E-marketing as self employment opportunity. Entrepreneurs in India: Family business, New generation entrepreneurs, Women entrepreneurs.

BOOKS FOR REFERNCE

1. Entrepreneurship And Small Business Management- C B Guptha And S S Khanka
- 2.Entrepreneruship Development – C B Guptha And Srinivasan
- 3.Entreprenership development development –Shankaraiah
- 4.Entrepreneurship development-S S Khanka
5. Management of small scale business and entrepreneurship- Vasantha Desai.

**V SEMESTER
DISCIPLINE SPECIFIC COURSE
IFRS (IND -AS)**

LTP 3:1:0

5 HOURS PER WEEK

Course Outcome:

This subject aims student to acquire knowledge on IFRS, IND- AS framed by accounting body ICAI, and helps to understand few standards comes under the purview of IFRS for the purpose of financial statements preparation and reporting

Pedagogy:

- Introducing the concept of IFRS (IND – AS) to the students, through lecture mode
- Organizing a special lecture from an industry expert
- Solving Case Studies to gain practical knowledge, arranging group discussions, seminars

Unit-1-IFRS-Meaning, Need for IFRS, IASB, IASB Current Structure, IFRS Due Process, Benefits and limitations of IFRS; Introduction to Indian Accounting Standards (IND-ASs - Converged IFRSs), Accounting Regulations in New Companies Act – 2013, IFRSs issued by IASB (1-17), List of IND-ASs.

Unit-2-Framework for the Preparation and Presentation of Financial Statements in accordance with Indian Accounting Standards-Meaning of Framework, Purpose and status - Scope - Application - Uses and their information and needs – objectives - Underlying assumptions – Qualitative characteristics – Elements of Financial statements – Recognition and Measurement of the elements of financial statement (**Only Theory**).Balance sheet, Statement of changes in Equity, Statement of Profit and Loss consolidated financial statements, other comprehensive income as per schedule III of the Companies Act, 2013 – **Simple problems on each statement.**

Unit-3-Accounting for Assets and Liabilities-Recognition and Measurement criteria for Investment Property (IND-AS 40) – Borrowing Cost (IND-AS 23) — Provisions, Contingent Assets and Contingent Liabilities (IND-AS 37) - Share-based Payment (IND-AS 102) - **Only Theory**.Recognition and Measurement for Property, Plant and Equipment (IND-AS 16) – Intangible Assets (IND-AS 38) - Inventories (IND-AS 2) - Leases (IND-AS 17) – Impairment of Assets (IND-AS 36) - **Theory and Simple Problems only**

Unit-4-Accounting for Revenue and Expenses- Income Taxes (IND-AS 12) – Employee Benefits (IND-AS 19) -Construction contracts (IND-AS 11) - Revenue (IND-AS 18) - Revenue from Contracts with Customers (IND-AS 115).

Unit-5-IND-AS on Business Combination, Consolidation and

Disclosure, Consolidated Financial Statements (IND-AS 110) – Joint Arrangements (IND-AS 111) – Business Combinations (IND-AS 103) - Related Party Disclosures (IND-AS 24) – Operating Segments (IND-AS 108) – **Theory and Simple Problems only.**

UNIT-6- First-time adoption of International Financial Reporting Standards (IND-AS 101) – Financial Instruments: Disclosures (IND-AS 107) – Disclosure of interests in Other Entities (IND-AS 112) – Earning Per Share (IND-AS 33) – Interim Financial Reporting (IND-AS 34) – Insurance Contracts (IND-AS 104) – **Theory and Simple Problems only.**

Books for reference:

1. A Quick Guide to Indian Accounting Standards (Ind-AS) by Chethan N. Patel and Bhupendra Mantri, Taxmann Publication (P.) Ltd.
2. Students' Guide to Ind ASs – Converged IFRSs by Dr. D.S. Rawat, Taxmann Publication (P.) Ltd.
3. IFRS for India, Dr.A.L. Saini, Snow white publications
4. Roadmap to IFRS and Indian Accounting Standards by CA Shibarama Tripathy
5. IFRS concepts and applications by Kamal Garg, Bharath law house private limited
6. IFRS: A quick reference guide by Robert J Kirk, Elsevier Ltd.

**VI SEMESTER
DISCIPLINE SPECIFIC COURSE
PRINCIPLES AND PRACTICE OF AUDITING**

LTP 3:1:0

5 Hours per week

Course Outcome:

The objective of the paper is to help the students in understanding basic concepts of auditing, audit planning, internal check and vouching in Auditing

Pedagogy:

- Introducing the concept of Principles and Practice of Auditing to the students, through lecture mode
- Organizing a special lecture from an industry expert
- Solving Case Studies, arranging group discussions, seminars

UNIT-1-Introduction: meaning and definition of auditing- Nature and importance of auditing objectives of auditing-advantages, different types of audit, qualities of an auditor-audit report-auditing in a computerized environment.

UNIT-2- Audit planning and control: factors affecting audit planning-audit programme advantages-audit note book- appointment of a company auditor-

qualifications, disqualifications-rights and duties of a company auditor.

UNIT-3- Internal check and internal control-meaning and objective-Internal Audit-internal check for various transactions-limitations of internal control- Difference between internal check, internal control and internal audit-Auditor's Independence.

UNIT-4- Vouching-meaning, concepts, objectives and importance – General Principles of Vouching- Teeming and lading a challenge to Vouching- Vouching different types of transactions.

UNIT-5- verification and valuation of assets and liabilities, meaning- problems in valuation of assets, verification and valuation of assets and liabilities- goodwill, Stock in trade, Investments, Patents, Copy rights and trade marks, plant and machinery- capital, creditors, debentures, outstanding expenses, contingent liabilities.

UNIT-6- Audit of different types of organizations-audit of sole trader, audit of partnership firms, audit of hotels, audit of educational institutions, audit of trust, audit of co-operative societies.

Books for reference

- 1.Auditing T R Sharma
- 2.Practical auditing B N Tandon,
- 3.Practical auditing- Spicer and Spegler
4. Auditing Jagadeesh prakash

**VI SEMESTER
DISCIPLINE SPECIFIC COURSE
BUSINESS LAWS**

LTP 3:1:0

5 HOURS PER WEEK

Course Outcome: This subject facilitates students to understand legislations and various provisions of contract Act in respect of business situations, Intellectual Property Act, Competition Act, 2002 and Information Technology Act.

Pedagogy:

- Introducing Business Law to the students, through lecture mode
- Organizing a special lecture from a Lawyer
- Organizing a visit to Law Court
- Solving Case Studies, arranging group discussions, seminars

UNIT-1- Concept of law, Sources Of Law- Mercantile Law; Agreement, Contract- Definition And Essentials Of a Contract, Legal Rules As To Valid Offer And Acceptance; Termination Of An Offer.

UNIT-2-Contractual Capacity-Minor's Agreement, Consideration-Definition, Essentials And Exceptions. Free Consent-Coercion, Undue Influence, Fraud, Misrepresentation, Mistake, Definition and Features Only.

UNIT-3- Contingent contract, Quasi contracts, Wagering Agreement, Discharge of A Contract, Remedies For Breach Of Contract.

UNIT-4- Intellectual Property Act- Definition and Registration Procedure for Patent, Copy Right, Trademarks.

UNIT-5- Information Technology Act 2000-Definition Of Information-Digital Signature, Legal Recognition Of Electronic Records, License To Issue Digital Signature Certificate And Acceptance Of Digital Signature.

Unit-6-Competition Act 2002- introduction- Definitions - prohibition of agreements- Anti competitive agreements- prohibition of abuse of dominant position-Regulation of combinations-competition commission of India-establishment-composition- duties and powers of commission-inquiry into combination by commission- procedure-Division of enterprises enjoying dominant position.

Books for Reference:

1. Mercantile Law N.D.Kapoor
2. Business Law – P C Tulsian and Bharat Tulsian
3. Mercantile Law P P S Gogna.
4. Mercantile Law Kamal Garg
5. Business law Tulsian

GROUP A- SKILL ENHANCEMENT COURSE-1
Computerized Accounting System

LTP- 3:1:0

5 hours per week

Course Outcome:

This paper aims to facilitate students to have knowledge regarding application of computer in accounting and finance and to support them to work in computerized environment.

Pedagogy:

- Introducing the concept of Computerized Accounting System to the students, through ICT Mode
- Organizing a special lecture from a software programmer
- Organizing a visit for a CA Office to explore the practical knowledge

Unit-1-Computerized Accounting System:Meaning of Computerised Accounting ;Traditional/Manual System of Accounting; Process of Computerised Accounting; Features of Computerised Accounting; Difference Between Manual Accounting System and Computerised Accounting ; Advantages and Disadvantages of Computerised Accounting;

Unit—2- Process/Steps In Computerised Financial Accounting; Advantages of the Computerised Financial Accounting System; Various Components of a Computerised Financial Accounting System

Unit-3- Computerized Accounting; Scope of Computerized Accounting; Computerized Accounting Software; Creating a Corporation in Computerized Accounting Software. Chart of Accounts ; Creating Chart of Accounts ; Update Chart of accounts ; Charts of accounts Beginning Balances ; Organizational codes ; Editing charts of accounts;

Unit-4-.Periodic Reports; General Journal ; Ledger; Trial Balance ; Income Statement ; Balance Sheet Inventory report; Account Receivable report; Account Payable report

Uni-5- Data Entry System ; Voucher and Entry of vouchers ; Sales Entries ; Purchase Entries ; Cash Receipt Entries ; Cash Payment Entries ; Bank transaction Entries Maintain the Records of Sales & Customers ; Quotations to customers ; Sales orders ; Sales Invoices ; Sales receipts ; Record of Customers ; Sales report ;. Customer Report.

Unit-6-Maintainance of Records of Purchases and Vendors/Suppliers ; Preparing the Quotations ; Purchase orders; Payment to vendors ; Record of vendors ; Utility Bills Payable ; Purchase Report ; Vendors Report

Books for reference:

1. Computer Accounting (Accounting & Finance) Paperback – Michael Fardon
2. Computerized Accounting Spiral-bound – 2008- Arens and Ward (Author)
3. Computerized Accounting -Prof.C.M.Tembhurnekar, Dr.Alok Dwivedi
4. https://margcompusoft.com/Free_accounting_software.html

SKILL ENHANCEMENT COURSE-2

E – Filing of Returns

LTP-3:1:0

5 hours per week

Course Outcome:

The objective of this paper to make the students to familiarize with the various aspects need to be fulfilled as a matter of compliances under taxation in the computerized environment.

Pedagogy:

- Introducing the concept of E – Filing of Returns to the students, through ICT Mode
- Organizing a special lecture from Income Tax Department
- Organizing a visit for a CA Office to explore the practical knowledge

Unit-1- E-filing of Returns- meaning- objectives- advantages, features of E-filing ; Types of e-filing, e-filing Process flow, Types of e-Verification of Returns, How to e-file, Who should file e-return;

Unit-2- ITR-1 and ITR2- ITR-3- ITR-4 introduction- format- Heads of income covered- contents- filling the return- steps involved in filing of ITR-1, ITR-2, ITR-3, ITR-4

Unit 3-ITR-5- ITR-6; ITR-7- introduction- format- Heads of income covered- contents- filling the return- steps involved in filing of ITR-5, ITR-6, ITR 7.

UNIT-4-Deduction and collection of Income tax at source- filing of quarterly statement- form 24Q and form 12BB. e-payments- Self assessment tax-advance tax-online payment method-filling challans –challan status enquiry-printing and reprinting of challans-off-line payment procedure.

Unit-5-E-filing of returns under GST-GSTR-1- GSTR-1A, GSTR-2, GSTR 2A; GSTR-3, GSTR 3A, gstr-3B, GSTR 9, Assesses required to file, contents to be filled, Documents required, steps in filing the above returns;

Unit-6>Returns to be filed by composition tax payers-GSTR-4A, GSTR-4, GSTR-9; Returns to be submitted by an input service distributor-GSTR 6, GSTR-6A; Returns to be filed by Tax Deductor-GSTR-7, GSTR-7A;Contents- steps to be followed in filing the above returns

References:

1. <https://incometaxindiaefiling.gov.in/eFiling/Portal>
2. <https://www.bankbazaar.com/tax/step-by-step-guide-efile-income-tax-return-online.html>
3. <https://www.icicibank.com/knowledge-base/tax/steps-for-e-filing>
4. <https://taxguru.in/income-tax/download-free-ebook-the-process-efiling-income-tax-returns.html>
5. Students Guide To e>Returns- vinod K singhania- taxmann
6. <https://www.profitbooks.net/gst-returns/>

SKILL ENHANCEMENT COURSE -3
Principles and Practice of General Insurance

LTP-3:1:0 5

Hours per week

Course Outcome:

This discipline helps students to have knowledge about principles and practices of fire insurance and marine insurance, and to know how the settlement of claims would be involved in this regard.

Pedagogy:

- Introducing to the field to Insurance Sector, through lecture mode
- Organizing a special lecture from by inviting industry expert
- Organizing a visit for an Insurance Company, Branch to view live functioning
- Solving Case Studies, arranging group discussions, seminars

UNIT-I -Meaning of General Insurance – The Evolution and Growth of General Insurance – Types of General Insurance – Fundamentals of General Insurance – Recent innovations. Organization and Management of General Insurance Companies – Regulatory Framework for General Insurance in India.

UNIT-2- Fire Insurance: Standard policies – Fire Insurance coverage – Consequential loss (fire) Insurance policies – Declaration policies, Marine Insurance: Marine Cargo policies – Hull policies – Institute cargo clauses – Institute hull clauses – Open policies – Accumulation of risk per location -Motor Insurance: Types of policies – Third party Insurance – Comprehensive coverage – Conditions and Exclusions – premium.

UNIT-3-Non life miscellaneous insurances: Personal Accident Insurance, Health Insurance and Mediclaim policies, Liability Insurance, Burglary Insurance other Miscellaneous Insurances, Rural Insurance covers, Engineering Insurance and its Consequential loss covers, Aviation hull and Aviation liability.

UNIT-4- Underwriting and Settlement of Claims: Proposal forms, Cover notes, Certificates of Insurance, Endorsements, Moral and Physical Hazards, Statistics Spreading of Risks, Premium Rating, Premium Loading.

UNIT-5- Settlement of Claims: Claim procedure, TPAs: Claim forms, Investigation / Assessment, Essential Claim Documents, Settlement Limitation, Arbitration, Loss Minimization and Salvage.

UNIT-6- Loss of profit insurance policies- meaning – objectives- advantages- concept of Gross profit, Net profit, Insured standing charges – turnover-indemnity period- Computation of claims loss of profits.

TEXT BOOK REFERENCES

1. Insurance Institute of India – IC 34 – General Insurance
2. Insurance Institute of India – IC 45- General Insurance Underwriting
3. Module I, Principles and Practice of General Insurance, The Institute of Chartered Accountants of India: New Delhi.
4. H Narayanan, Indian Insurance: A Profile, Jaico Publishing House: Mumbai.

5. K.C. Mishra and G.E. Thomas, General Insurance - Principles and Practice, Cengage Learning: New Delhi

SKILL ENHANCEMENT COURSE-4
LOGISTICS AND SUPPLY CHAIN MANAGEMENT

LTP-3:1:0

5 hours per week

Course Outcome:

The objective of this paper is to make students to conceptualize the terms of supply chain, mechanism of supply chain management and dimensions and ethical issues related to supply chain management.

Pedagogy:

- Introducing to the field of Logistics and Supply Chain Management, through lecture mode, using ICT
- Organizing a special lecture from by inviting subject expert
- Organizing a visit for a Logistics Company, to view live functioning
- Solving Case Studies, arranging group discussions, seminars

UNIT -1- INTRODUCTION TO SUPPLY CHAIN MANAGEMENT, Supply chain – objectives, importance, decision phases, process view, competitive and supply chain strategies, achieving strategic fit, supply chain drivers, obstacles, framework, facilities, inventory, transportation, information, sourcing, pricing.

UNIT-2-DESIGNING THE SUPPLY CHAIN NETWORK, Designing the distribution network, role of distribution, factors influencing distribution, design options – e-business and its impact, distribution networks in practice, network design in the supply chain, role of network ,factors affecting the network design decisions, modeling for supply chain.

UNIT- 3- DESIGNING AND PLANNING TRANSPORTATION NETWORKS-Role of transportation, modes and their performance, transportation, infrastructure and policies, design options and their trade-offs, Tailored transportation. SOURCING AND PRICING: Sourcing, In-house or Outsource – 3rd and 4th PLs – supplier scoring and assessment, selection , design collaboration, procurement process, sourcing planning and analysis. Pricing and revenue management for multiple customers, perishable products, seasonal demand, bulk and spot contracts.

UNIT- 4- INFORMATION TECHNOLOGY IN THE SUPPLY CHAIN-IT Framework – customer relationship management, internal supply chain management – supplier relationship management, transaction management, future of IT. COORDINATION IN A SUPPLY CHAIN: Lack of supply chain coordination and the Bullwhip effect, obstacle to coordination, managerial levers, building partnerships and trust ,continuous replenishment and vendor-managed inventories, collaborative planning, forecasting and replenishment.

UNIT-5-DIMENSIONS OF LOGISTICS-Introduction: A macro and micro dimension, logistics interfaces with other areas, approach to analysing logistics systems,

logistics and systems analysis, techniques of logistics system analysis – factors affecting the cost and importance of logistics.

UNIT- 6- Supply Chain Management and profitability – quality management – mass customization and globalization – ethical Supply Chains – e-business and SCM – Balanced Score Card – Benchmarking, Performance measurement

REFERENCES

1. Sunil Chopra and Peter Meindl, Supply Chain Management – Strategy, Planning and Operation, Pearson.
2. Coyle, Bardi, Longley, The management of Business Logistics – A supply Chain Perspective, Thomson Press.
3. Supply Chain Management by Janat Shah Pearson Publication.
4. Donald J Bowersox, Dand J Closs, M Bixby Coluper, Supply Chain Logistics Management, TMH, Second Edition.

SKILL ENHANCEMENT COURSE-5 Company Law and Secretarial Practice

LTP-3:1:0

5 Hours per week

Course Outcome:

The objective of this paper is to help the students understand various provisions of Companies Act 2013. To impart expert knowledge of the various provisions of the Companies Act, schedules, rules, notifications, circulars including secretarial practice, case laws and Secretarial Standards

Pedagogy:

- Introducing to Company affairs and statute to the students, through lecture mode, using ICT
- Organizing a special lecture by inviting a qualified company secretary
- Organizing a visit to Company Law Tribunal
- Solving Case Studies, arranging group discussions, seminars

Unit-1-Companies Act- Introduction- companies Act 2013- features of companies Act -2013, Types of companies- Public companies, Pvt company, statutory corporation, One person company, Dormant company, Associate company, Small company, Limited Liability Partnership- Application of Company Law to banking/insurance sector- Registrar of companies- functions, Ministry of Corporate affairs-functions; SEBI-functions of SEBI.

Unit-2-Secretary- Definition, Who can be company secretary, Appointment, General Legal position, Duties of a Company Secretary, Rights of Company Secretary, Liabilities of Company Secretary, Qualification For Appointment as

secretary, Dismissal of the Secretary, Secretary in the Whole time practice, Secretarial Compliance certificate, Specimen form

Unit-3-Company Formation And Conversion Choice of the form of the business entity, Conversion/reconversion of one form of business entity into another, Procedure for incorporation of private/public companies, Companies limited by guarantee and unlimited companies and their conversion/re-conversion registration., Obtaining certificate of commencement of business, Obtaining certificate of re-registration, Commencement of new business and certification,

Unit-4-Procedure for alteration of various clauses of memorandum, Procedures for alteration of articles, Effect of alteration, specimen forms: Procedure for issue of Shares – Public Issue, Rights Issue and Bonus Shares, Issue of Shares at Par/Premium/Discount; Issue of Shares on Preferential /Private Placement Basis – Allotment, Calls on Shares and Issue of Certificates – Issue of Sweat Equity Shares, Employees Stock Option Scheme (ESOPs), Employees Stock Purchase Scheme (ESPS), Shares with Differential Voting Rights

Unit-5-.Meetings, Collective Decision Making Forums, Authority, Accountability, Delegation and Responsibility ; Board Meetings , Convening and Management of Meetings of Board and Committees; Preparation of Notices and Agenda Papers, General Meetings, Convening and Management of Statutory Meeting, Annual and Extra-Ordinary General Meetings, Voting through Electronic Means; Conducting a Poll and Adjournment of a Meeting; Post-Meeting Formalities, Preparation of Minutes and Dissemination of Information and Decisions.

Unit-6-The objectives of Secretarial Audit, Scope of Secretarial Audit- Need for Secretarial Audit- Secretarial Audit & Company Secretary in Practice (PCS)- Benefits and beneficiaries of Secretarial Audit- Secretarial Standards - Scope of Secretarial Standards-procedure for issuing Secretarial Standards- Need for Secretarial Standards- Compliance of Secretarial Standards for good governance- Secretarial Standards and the Companies Act, 2013 - Secretarial Audit Report.

Books for reference:

1. S.Srikanth , Shanti Rekha Rajagopal ,Revathy Blakrishnan, Corporate Laws and Secretarial Practice, Jain Book
2. M C Kuchhal, Secretarial Practice, Vikas Publishing House, New Delhi.
3. Sangeet Kedia, Advanced Company Law And Practice, Pooja Law Publishing Company,

GROUP A- SKILL ENHANCEMENT COURSE-6
Corporate Tax Planning

LTP 3:1:0

5 Hours Per Week

Course Outcome:

This paper aims students to have understanding in the taxation provisions meant for corporate and partnership firms in making decisions through tax planning so as to achieve goals of the organization by adhering to tax laws.

Pedagogy:

- Introducing to tax planning by lecture mode and solving exercise problems
- Arranging special lecture by inviting a practicing CA
- Analysis of Case Study through group discussion and seminar

Unit-1- Introduction: Corporation tax, Tax Planning, Tax Evasion, Tax Avoidance, Tax Management, Dividend Tax, Domestic Company, Foreign Company.

Unit-2-Tax Planning for new Business: Location and Nature of Business, Forms of Business Organization

Unit-3-Tax Planning and Financial Management Decisions: Tax Planning relating to Capital Structure Decision, Dividend Policy, Inter-Corporate Dividends and Bonus Shares

Unit-3-Tax Planning and Managerial Decisions: Tax planning in respect of Own or Lease, sale of assets used for scientific research, make or buy decisions, repair, replace, renewal or renovation of an asset, shut-down or continue decisions.

Unit-4--Special Tax Provisions: Tax provisions in respect of Free Trade Zone, Tax provisions in respect of Infrastructure Development, Tax provisions in respect of Backward Areas, Tax provisions in respect of Tax Incentives to Exporters.

Unit-5-Amalgamation -Meaning of amalgamation under the Income-tax Act , Transactions not treated as amalgamation, Actual cost and written down value when assets are transferred in a scheme of amalgamation, When a capital asset (other than a block of assets) is transferred,When a block of asset is transferred, Assets in amalgamation not treated as transfer, Transfer of capital assets to amalgamated Indian company,

Unit-6- Tax Payment: Tax deduction at source, Tax collection at source, and Advance payment of tax, Relief for double taxation [Secs. 90, 90A and 91], ADT agreements [Sec. 90] , Modes of granting relief under ADT agreements , Unilateral relief [Sec. 91], Double taxation relief in case of specified associations [Sec. 90A]

Books for reference:

1. Direct Tax Laws and Practices- Vibnod K. Singhania
2. Direct Taxes – H C Meharothra
3. Corporate tax planning & business tax procedures- Vinod K songhania
4. Direct Tax Laws - T.N. Manoharan & G.R. Hari

Quantitative Decision tools

LTP-3:1:0

5 hours per week

Course Outcome:

The objective of this paper to make the students to familiarize in various applications such as SPSS/ EXCEL while using statistical tools in the area of research.

Pedagogy:

- Explaining solving different types of problems by solving exercise problems
- Solving problems by keeping work books, collecting research papers

UNIT-1- Meaning and definition of statistics, functions, advantages, limitations-collection of data-methods of collecting primary data, and sources of secondary data-classification and tabulation-SPSS/EXCEL -Introduction, uses, creation of variables and entering data.

UNIT -2- Measure of central tendency-Meaning and Definition of Averages-Arithmetic mean, Median, Mode[grouping method], standard deviation, Calculation of mean, median and Standard deviation using SPSS/EXCEL.

UNIT-3-Correlation-Meaning and Definition, types of correlation, Methods of calculating correlation co-efficients [Karlpearsons and Spearmans correlation] calculation of correlation using SPSS/EXCEL;

UNIT-4-Regression-Meaning and Definition, Distinction between correlation and Regression, Regression equations and estimations Calculation of Regression using SPSS.

UNIT-5-Index Numbers – Definition – Types – Methods of Construction and Problems in the Construction – Cost of living index numbers. Note-Besides solving problems chapter-wise in class rooms, teach using SPSS/EXCEL

UNIT-6-Testing of Hypothesis: meaning of hypothesis, types of hypotheses, test of Significance Procedure of testing hypothesis – Z test, one sample t test, Chi square test.

Books for Reference:

1. Fundamentals of Statistics: D. N. Elhance, Veena Elhance and B. M. Aggarwal
2. Statistical Methods: S. P Gupta.
3. Fundamentals of Statistics: S.C Gupta
4. Practical Statistics: R S N Pillai and Bhagavathi
5. Statistics (Theory, Methods and Application): D.C. Sancheti and V.K. Kapoor
6. Statistics for Management: Richard I. Levin and David S. Rubin
7. Statistics: Dr. B.H. Suresh, Dr. G.H. Mahadevaswamy, Nithya Publications, Mysore.

BUSINESS RESEARCH METHODS

LTP-3:1:0

5 Hours Per Week

Course Outcome:

Objective of this paper to make the students to conceptualize research methods, methodology of research and; application of various statistical tools in solving research problems in business.

Pedagogy:

- Introducing to Business Research Method by lecture mode using ICT
- Arranging special lecture by inviting a subject expert
- Preparing a sample research report by forming groups of students

UNIT-1-INTRODUCTION TO BUSINESS RESEARCH-Meaning, types, criteria of good research, scientific approach to research in physical and management science, limitations of applying scientific methods in business research problems, ethical issues in business research, research process, problem formulation, preparation of business research plan/proposal.

UNIT-2-BUSINESS RESEARCH DESIGN-Types of business research, Exploratory, Descriptive, and Causal research, Exploratory research: Meaning, suitability, collection, hypothesis, formulation, Descriptive research: Meaning, types of descriptive studies, data collection methods, Causal research: Meaning, various types of experimental designs, types of errors affecting research design.

UNIT-3-DATA COLLECTION-Primary and Secondary data – Sources – advantages/disadvantages, Data collection Methods – Observations, Survey, Interview and Questionnaire design, Qualitative Techniques of data collection. Measurement and Scaling Techniques: Nominal Scale, Ordinal Scale, Interval Scale, Rating Scale, Criteria for good measurement, attitude measurement.

UNIT-4- SAMPLING AND HYPOTHESIS TESTING-Sampling: Meaning, Steps in Sampling process, Types of Sampling – Probability and non probability Sampling Techniques, Errors in sampling. Hypothesis: Meaning, Types, characteristics, sources, Formulation of Hypothesis, Errors in hypothesis testing.

UNIT-5-DATA ANALYSIS-Editing, Coding, Classification, Tabulation, Univariate, Bivariate and multivariate Analysis, Interpretation.

UNIT- 6- RESEARCH REPORT-Types, advantages, disadvantages, Components of research reports, format, chapterisation, language, referencing.

REFERENCES

1. Marketing Research – Naresh K Malhotra – Pearson Education.
2. Business Research Methods- S.N.Murthy/U.Bhojanna- Excel Books.
3. Business Research Methods–Donald R. Cooper & Pamela S Schindler,TMH.
4. Marketing research: Text and cases- Rajendra Nargundkar – TMH.
5. Business Research Methods – Alan Bryman & Emma Bell, Oxford.

6. Research Methodology – C R Kothari- Vishwa Prakashan.
7. Business Research Methods – William G Zikmund- Thomson,
8. Methodology of Research in Social Sciences – O R Krishnaswami, M Ranganatham, HPH.

SKILL ENHANCEMENT COURSE-9
Advertising-I

LTP-3:1:0

5 hours per week

Course Outcome:

This paper aims in students to have importance of advertisement in business as an element of marketing, and how to design advertisement copy, media planning and advertising budgets.

Pedagogy:

- Introducing the concept of Advertising to students, through lecture mode using ICT
- Organizing a special lecture from an industry expert
- Solving Case Studies to gain practical exposure, arranging seminar, group discussion

UNIT-1-overview of Advertising management: Introduction, Meaning and Framework of Advertising; Defining Advertising; Advertising to Persuade the Buyer; Importance of Advertising in Marketing; Role of Advertising in Marketing Mix and Positioning; Advertisers and Advertising Agencies; Choosing an Advertising Agency.

UNIT-2-Structure of an Advertising agency: Introduction, Overview of an Advertising Agency; Departments of an Advertising Agency, Creative department, Media department, Client servicing department, Marketing research department; Ancillary Services; Interfacing with Client's Organisation; Integration of Services.

UNIT-3- Setting Advertising objectives: Introduction, Marketing Objectives; Advertising Objectives, Sales-oriented/ Behavioural objectives, Communication-oriented objectives; The DAGMAR Approach to Setting Objectives and Measuring, Advertising Effectiveness; Kinds of Advertising Objectives; The Advertising Communication System, The communication process, The advertising exposure model; The Need for Clear Understanding of Objectives.

UNIT-4-Advertising Copy and Design strategy: Introduction, Advertising Copy, Types of advertising copy; Creativity in Advertising; Copy Testing Methods; Visual Strategies, Art department specialists, Developing a layout, Power of synergy.

UNIT-5-Media Planning: Introduction, Media Objectives; Media Options; Measuring Media Audiences; Determining Media Weight; Media Schedule Decisions; Space and Time Buying; Cost Considerations; The Role of a Media Planner and a Media Buyer; Media Trends.

UNIT-6-. Advertising Budgets: Introduction, Factors Influencing Budget

Setting, Typical Spending Patterns, Common Budgeting Approaches, Budgeting Methods, Decision Support System (DSS), Structure of DSS, Allocating the Marketing Communication Budget

SKILL ENHANCEMENT COURSE-10

Advertising-II

LTP-3:1:0

5 hours per week

Course Outcome:

Pedagogy:

- Introducing the concept of Advance Advertising to students, through lecture mode using ICT
- Organizing a special lecture from an industry expert
- Solving Case Studies to gain practical exposure, arranging seminar, group discussion

UNIT-1-Direct Marketing: Introduction, Meaning and Importance of Direct Marketing, Strengths and Limitations of Direct Marketing, Products Suitable for Direct Marketing, The Indispensable Elements of Direct Marketing, The list, The offer, The message, Media for Direct Marketing, Regulations and Ethics in Direct Marketing.

UNIT-2-Rural Advertising: Fundamental Nature of Rural Market, Understanding the rural mind and buying process, Advertising and Marketing in Rural Areas, Innovative Use of Media in Rural Areas, The Size of Rural Market, Promising Growth.

UNIT-3- Sales Promotion: Introduction, Meaning and Importance of Sales Promotion; Strengths and Limitations of Sales Promotion; Difference between Sales Promotion and Advertising; Tools and Techniques of Consumer Sales Promotion; Trade Promotions; Organising Sales Promotion Campaigns.

UNIT-4-Brand Building: The Communication Process, AIDA Model, Role of advertising in developing Brand Image and Brand Equity, and managing Brand Crises -Special purpose advertising: Political advertising-, Advocacy advertising, Corporate Image advertising, Green Advertising – Features of all the above special purpose advertising.

UNIT-5- Ad Agency: Features, Structure and services offered, Types of advertising agencies , Agency selection criteria-Agency and Client: Maintaining Agency–Client relationship, Reasons and ways of avoiding Client Turnover, Creative Pitch, Agency compensation.

UNIT-6-Careers in advertising: Skills required for a career in advertising, Various Career Options, Freelancing Career Options - Graphics, Animation, Modeling, Dubbing. Trends in Advertising: Media, Ad spends, Ad Agencies, Execution of advertisements.

**V SEMESTER GROUP –B-
DISCIPLINE SPECIFIC ELECTIVE
Consumer Affairs**

LTP 4:1:0

5 Hours per week

Course Outcome:

The objective of this paper is to help the students to acquire the knowledge of consumer protection laws and grievances redressal mechanism to solve the disputes

Pedagogy:

- Introducing Consumer Affairs to the students, through lecture mode using ICT
- Organizing a special lecture from a Lawyer
- Organizing a visit to Consumer forum (Court)
- Solving Case Studies, arranging group discussions, seminars

Unit 1: Conceptual Framework - Consumer and Markets: Concept of Consumer, Nature of markets: Liberalization and Globalization of markets with special reference to Indian Consumer Markets, E-Commerce with reference to Indian Market, Concept of Price in Retail and Wholesale, Maximum Retail Price (MRP), Fair Price, GST, labeling and packaging along with relevant laws, Legal Metrology. Experiencing and Voicing Dissatisfaction: Consumer buying process, Consumer Satisfaction/dissatisfaction-Grievances-complaint, Consumer Complaining Behaviour: Alternatives available to Dissatisfied Consumers; Complaint Handling Process: ISO 10000 suite

Unit- 2- The Consumer Protection Law in India; Objectives and Basic Concepts: Consumer rights and UN Guidelines on consumer protection, Consumer goods, defect in goods, spurious goods and services, service, deficiency in service, unfair trade practice, restrictive trade practice. Organizational set-up under the Consumer Protection Act:

Unit-3-Advisory Bodies: Consumer Protection Councils at the Central, State and District Levels; Adjudicatory Bodies: District Forums, State Commissions, National Commission: Their Composition, Powers, and Jurisdiction (Pecuniary and Territorial), Role of Supreme Court under the CPA with important case law.

Unit-4- Grievance Redressal Mechanism under the Indian Consumer Protection Law , Who can file a complaint? Grounds of filing a complaint; Limitation period; Procedure for filing and hearing of a complaint; Disposal of cases, Relief/Remedy available; Temporary Injunction, Enforcement of order, Appeal, frivolous and vexatious complaints; Offences and penalties. Leading Cases decided under Consumer Protection law by Supreme Court/National Commission: Medical Negligence; Banking; Insurance; Housing & Real Estate; Electricity and Telecom Services; Education; Defective Products; Unfair Trade Practices.

Unit -5-Role of Industry Regulators in Consumer Protection . Banking: RBI and Banking Ombudsman ii. Insurance: IRDA and Insurance Ombudsman iii. Telecommunication: TRAI iv. Food Products: FSSAI v. Electricity Supply: Electricity Regulatory Commission vi. Real Estate Regulatory Authority

Unit 6: Contemporary Issues in Consumer Affairs; Consumer Movement in India: Evolution of Consumer Movement in India, Formation of consumer organizations and their role in consumer protection, Misleading Advertisements and sustainable consumption, National Consumer Helpline, Comparative Product testing, Sustainable consumption and energy ratings.

Quality and Standardization: Voluntary and Mandatory standards; Role of BIS, Indian Standards Mark (ISI), Ag-mark, Hallmarking, Licensing and Surveillance; Role of International Standards: ISO an Overview

Note: Unit 2 , 3 and 4 refer to the Consumer Protection Act, 1986. Any change in law would be added appropriately after the new law is notified

Suggested Readings:

1. Khanna, Sri Ram, Savita Hanspal, Sheetal Kapoor, and
2. H.K. Awasthi. (2007) Consumer Affairs, Universities Press.
3. Choudhary, Ram Naresh Prasad (2005). Consumer Protection Law Provisions and Procedure, Deep and Deep Publications Pvt Ltd.
4. G. Ganesan and M. Sumathy. (2012). Globalisation and Consumerism: Issues and Challenges, Regal Publications
5. Suresh Misra and Sapna Chadah (2012). Consumer Protection in India: Issues and Concerns, IIPA, New Delhi
6. Rajyalaxmi Rao (2012), Consumer is King, Universal Law Publishing Company
7. Girimaji, Pushpa (2002). Consumer Right for Everyone Penguin Books.
8. E-books :- www.consumereducation.in
9. Empowering Consumers e-book,
10. e-book, www.consumeraffairs.nic.in

**V SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
INTERNATIONAL BUSINESS**

L:T:P 4:1:0

5 HOURS PER WEEK

Course Outcome:

The paper aims at providing the students a comprehensive knowledge about international business environment, MNCs, LPG policy of India, Framework of WTO and Regional blocs in international business

Pedagogy:

- Introducing International Business to the students, through lecture mode, using ICT Mode
- Organizing a special lecture from a subject expert
- Solving Case Studies, arranging group discussions, seminars

Unit- 1-Introduction-Globalisation – Meaning and implications - Globalisation of markets and production – The emerging global economy - Drivers of Globalisation. Modes and entry strategies of international business – arguments for and against – trends in international trade. Differences between domestic and international business.

Unit- 2- International Business Environment-Cultural aspects, values and norms, social structure, religious and ethical systems, language, education, implications of cultural differences on business. International business environment, Political and legal factors, political systems, legal systems, International business environment, Economic factors, the determinants of economic development. Tariffs, subsidies, local content requirements, administrative policies, anti dumping policies, political and economic arguments for intervention ,Development of the world trading system.

UNIT-3- WTO and Regional Integrations-GATT,the Uruguay round of negotiations. WTO, genesis and functions, the future of WTO. Regional Integrations, Trading Blocks, nature and levels of integration, arguments for and against regional integration,Trading blocks, European Union, ASEAN, APEC, NAFTA, SAARC.

UNIT-4-Multinational Corporations, Organisation, design and structures, head quarters and subsidiary relations in multinational corporations.

UNIT -5- Foreign Exchange Market-Functions, nature of foreign exchange market, the trading mechanism, exchange rate determination, balance of trade, stability of exchange rate, currency convertibility

UNIT 6-International Monetary System, Funding facilities and strategies of IMF and World Bank, Expatriation and Repatriation,Ethical dimensions in International Business.

REFERENCES

1. Charles W L Hill. And Arun Kumar Jain. International Business: competing in the global market place, Mc Graw-Hill.
2. John D. Daniels Lee H Radebaugh, International Business: Environments and Operations Addison Wesley.
3. Justin Paul – International Business – Prentice Hall of India.
4. Oded Shenkar Yadong Luo: International Business – John Wiley and Co.
5. Wild J. John, Wild L. Keneth and Han C. Y. Jerry, International Business: An integrated approach, Prentice Hall
6. Alan M. Rugman and Richard M. Hodgetts – International Business by Pearson Education.

V SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
Indirect Taxes I

LTP-4:1:0

5 Hours per week

Course Outcome:

The objective of this paper is to help the students to acquire the knowledge of indirect taxation structure in India and basic concepts such as time and place of supply, various types of GST, Levy and Collection of GST

Pedagogy:

- Introducing the background of the subject and related basic knowledge about Goods and Service Tax Acts, through lecture mode
- Explaining the CGST ACT 2017, SGST ACT 2017, IGST ACT 2017 along with the relevant amendments, notification and circulars through Lecture, Group discussion and seminars
- Solving Exercise problems
- Arranging a special lecture by inviting a practicing CA

Unit-1-Introduction to GST- Indirect tax Structure in India, Issues in Indirect Tax, Rationale for Transition to GST; GST-Meaning, Definition of GST, Types of GST, Features of GST, Benefits of GST, Problems on Computation of GST.

Unit-2-DEFINITIONS-Actionable claim, Address of Delivery, Aggregate Turnover, Agriculturist, Associated enterprises, Business, GST Council, Credit note and Debit note, Deemed exports, Draw-back, Electronic Credit ledger, Exempt Supplies, Input, Input service, Input Service Distributor, Input Tax, Input tax Credit, Intra-state supply of Goods, Job work, Reverse Charge, Invoice, Composition Levy, Mixed Supply, outward supply, Person, Turnover in State

Unit-3- Levy and Collection of Tax: Scope of supply; Levy of GST; Liability of tax payable person, Rate and value of tax, meaning and conditions of supply, list of transactions without consideration list of neither a supply of goods, nor supply of services; meaning and treatment of mixed supply: meaning and treatment of composite supply: reverse charge mechanism: Composition levy.

Unit-4-THE INTEGRATED GOODS AND SERVICE TAX ACT,2017-Short title, extent and commencement; Definitions; Central tax, Customs frontier of India, Export of Goods and Services, Import of goods and services; Location of Recipient of service, Location of supplier of service; Appointment of officers; Levy and Collection; Power to grant exemption from tax; Inter-State supply;. Intra-State supply; Supplies in territorial waters

Unit-5-Place of supply of goods other than supply of goods imported into, or exported from India;. Place of supply of goods imported into, or exported from India; Place of supply of services where location of supplier and recipient¹ is in India; Place of supply of services where location of supplier or location of recipient

is outside India; Special provision for payment of tax by a supplier of online information and database access or retrieval services

Unit-6- Time of supply-Introduction, time of supply-forward charge, Reverse charge, residuary, special charges-Time of supply of service- forward charge, reverse charge, Vouchers, Residuary, Special charges. Problems on determination of time of supply.

References:

1. Taxmann publications
2. Compendium on Goods and service tax-Dr. Manju S
3. www.cbec.gov.in/
4. www.icsi.edu.in
5. www.icaai.org.
6. Students Guide to GST & Customs Law Vinod K Singhania

V SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
Financial Management-I

L:T:P 4:1:0

5 HOURS PER WEEK

Course Outcome:

The objective of this paper is to help the students to acquire knowledge about wealth maximization of shareholders through optimum cost of capital, dividend policy and working capital management

Pedagogy:

- Introducing the background of the subject and related basic knowledge about Financial Management
- Solving problems pertaining to various Financial Decisions
- Arranging a special lecture by inviting a subject expert

UNIT-1-introduction to financial management, meaning-scope-goals of financial management-sources of finance,

UNIT-2-Time value of Money-present value and future value concepts-present value of annuity, application of present and future value to investment decisions, preparation of amortization table.

UNIT-3-Cost of capital, meaning- importance of cost of capital in financial decisions , determination of specific costs-cost of debt- cost of preference share capital-cost of equity, cost of retained earnings-weighted average cost of capital-Leverages- meaning- types problems on Leverages.

UNIT -4-Capital structure-meaning-optimum capital structure-features of appropriate capital structure-factors influencing capital structure-theories of capital structure-NI approach-NOI approach, MM approach, traditional approach,

determination of optimal debt-equity mix.

UNIT- 5- Capital budgeting: Meaning-features, role of capital budgeting, techniques of capital budgeting-payback period, average rate of return, net present value, profitability index, internal rate of return, discounted pay back method. Application of excel in capital budgeting techniques.

UNIT-6-Dividend decisions-meaning, Dividend decisions, Dividend policies-objectives of dividend policy-determinants of dividend policy-dividend relevance-Walter's model, Gordon model-Dividend irrelevance-MM hypothesis.

BOOKS FOR REFERENCE:

1. Financial Management I.M.Pandey.
2. Financial Management Ravi Kishore
3. Financial Management Dr.V.R.Palanivelu
4. Financial Management Kulkarni
5. Financial Management Tulsian P C
6. Financial Management Khan and Jain

V SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
Advanced Cost and Management Accounting-I

LTP-4:1:0

5 Hours Per Week

Course Outcome:

This paper aims to familiarize students regarding applied cost accounting methods and techniques in the process and contract accounting. Also, to help students to understand on operating costing and reconciliation of CA with FA

Pedagogy:

- Explaining the various advanced concepts of Cost and Management accounting, through lecture mode using ICT
- Solving exercise problems to familiarize the concept of Cost and Management Accounting
- Conducting Seminars, Group discussion and analysis of case study to enhance the knowledge in the subject

UNIT-1- Introduction to Costing Methods: Meaning, Importance and Categories, Cost accounting Standards- Generally Accepted Cost Accounting Principles (GACAP)- Purpose, Objective and Applicability.

UNIT-2- Contract costing: Introduction- Contract account, Profit on incomplete contracts, work in progress, Contractee's Accounts, Escalation clause.

UNIT-3-Process costing: Introduction, Distinction between Job costing, and process costing, process losses, inter-process profits, Joint products and by-products- Meaning, features, differences, problems on process accounts including

joint and by products.

UNIT-4-Operating Costing-Introduction, transport costing, standing charges, operating/running charges, preparations of operating cost sheet.

UNIT-5-Reconciliation of cost and financial accounts-need for reconciliation, reasons for disagreement, reconciliation procedure, problems on reconciliation.

UNIT-6-Activity based costing(ABC);Defintion,Features, Advantages, Differences between ABC and traditional costing, Allocation of overheads; Objectives of ABC, Development of ABC, Implementation of ABC, Problems on Computation of Activity Based Costing and Traditional Costing;

BOOKS FOR REFERENCE:

1. Cost Accounting: N.K. Prasad
2. Cost Accounting: Nigam & Sharma :
3. Practical Costing: Khanna, Pandey & Ahuja 4: Cost Accounting: M.L. Agarwal
4. Cost Accounting: Jain & Narang
5. Cost Accounting: S.P. Iyengar

**V SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
Retail Management**

LTP-4:1:0

5 Hours per week

Course Outcome:

This paper helps students to conceptualize retailing, retail consumer, retail market segmentation, retail location, and merchandise marketing.

Pedagogy:

- Introducing to the field of Retail Management, through lecture mode, using ICT
- Organizing a special lecture from by inviting subject expert
- Solving Case Studies, arranging group discussions, seminars

Unit – 1- Introduction to Retailing: Concept of retailing, Functions of retailing, Terms and Definition, retail formats and types, Retailing Channels, Retail industry in India, Importance of retailing, Changing trends in retailing.

Unit – 2-Understanding the Retail Consumer: Retail consumer behavior, Factors influencing the Retail consumer, Customer decision making process, Types of decision making, Market research for understanding retail consume.

Unit – 3- Retail Market Segmentation and Strategies: Market Segmentation and its benefits, kinds of markets, definition of Retail strategy, Strategy for effective market segmentation, Strategies for penetration of new markets, Growth strategies, Retail value chain.

Unit – 4- Retail Location Selection: Importance of Retail locations, Types of retail locations, Factors determining the location decision, Steps involved in choosing a

retail locations, Measurement of success of location.

Unit – 5- Merchandise Management: Meaning of Merchandising, Factors influencing Merchandising, Functions of Merchandising Manager, Merchandise planning, Merchandise buying, Analyzing Merchandise performance.

Unit – 6- Retail Operations and Retail Pricing: Store administration, Premises management, Inventory Management, Store Management, receipt Management, Customer service, Retail Pricing, Factors influencing retail prices Pricing strategies, Controlling costs.

References:

1. Retail Management 01 Edition S. C. Bhatia
2. Retail Management: Text and Cases (English, Paperback, Swapna Pradhan
3. Retail Management; Principles and Practices – R. Sudarshan
4. Retail Management PB (English, Paperback, Mathur U C)

GROUP C

V SEMESTER

DISCIPLINE SPECIFIC ELECTIVE

Investment Analysis and Portfolio Management

LTP-4:1:0

5 Hours per week

Course Outcome:

This paper aims to make the students to familiarize with the various aspects Investment analysis, financial systems in India, Stock market, portfolio management and valuation of shares and bonds.

Pedagogy:

- Introducing to Portfolio Management by lecture mode using ICT
- Arranging special lecture by inviting a subject expert
- Preparing a sample Portfolio by forming groups of students

Unit- 1-Introduction to Investment-Meaning, Financial and Economic Meaning, Characteristics, Objectives, Investment v/s Speculation, Investment v/s Gambling, Types of Investors and Investment avenues.

Unit-2- Indian Financial System and Stock Market-Investment Planning, Introduction to Stock Market, Overview of Indian Financial System, Market Indices, Methods of Computation of Market Indices.

Unit-3-Portfolio Management- Meaning, Phases, Evolution, Role of Portfolio Management, Calculation of Risk and Return, Fundamental Analysis: Economic Analysis, Industry analysis and Company analysis and Technical Analysis: Meaning, Dow Theory, basic Principles, Trends and charts.

Unit-4-Share and Bond Valuation-Share: concepts and present value, share valuation model, constant Growth Model, Multiple Growth Model, Discount rate, Multiplier Approach to share values and Regression Analysis. Bonds: Bond Returns, Prices, Pricing Theories, Bond Risks and Bond Duration.

Unit-5-Efficient Market Hypothesis and Portfolio Analysis-EMH: Random Walk Theory, the Efficient Market Hypothesis, Forms of Market Efficiency. Portfolio Analysis: Expected Return and Risk of Portfolio, Reduction of Portfolio Risk through Diversification, Portfolio with more than two Securities – solved examples.

Unit-6- Portfolio Selection -Feasible set of Portfolios, Selection of Optimal Portfolio, Limitations of Markowitz Model and Single Index Model and Multi Index Model. Capital Asset Pricing Model and Arbitrage Pricing Theory.

BOOKS FOR REFERENCE

1. Investment analysis and Portfolio Management Prasanna Chandra
2. Security Analysis and Portfolio Management Punithavathi pandian
3. Security Analysis and portfolio Management Ambika Prasad Dash
4. Security Analysis and Portfolio Management, M. Ranganatham, R. Madhumathi

VI SEMESTER **Discipline specific Elective** **Financial Derivatives**

L:T:P 4:1:0

5 Hours Per Week

Course Outcome:

This paper helps students to conceptualize financial and commodity derivatives via Forwards, Futures, Options and Swap for risk hedging speculative purpose by the business.

Pedagogy:

- Introducing to Financial Derivatives by lecture mode using ICT
- Arranging special lecture by inviting a subject expert
- Analyzing Case Studies by group discussion, seminars

Unit-1-Financial Derivatives - Introduction, -meaning- Types of financial derivatives - Features of derivatives market - Factors contributing to the growth of derivatives - functions of derivative markets - traders in derivatives markets - Derivatives market in India

Unit-2-Futures and forwards - differences-valuation of futures, Mechanics of buying & selling futures, Margins, Hedging using futures -specification of futures - Commodity futures, Index futures, interest rate futures – arbitrage opportunities.

Unit-3-Options: Types of options, option pricing, factors affecting option pricing – call and put options on dividend and non-dividend paying stocks put-call parity - mechanics of options -stock options - options on stock index - options on futures – interest rate options. Concept of exotic option. Hedging & Trading strategies involving options, valuation of option: basic model, one step binomial model, Black and Scholes Model,

Unit-4-Financial Swaps- features and uses of swaps - Mechanics of interest rate swaps – valuation of interest rate swaps – currency swaps – valuation of currency swaps

Unit-5-Commodity derivatives: commodity futures market-exchanges for commodity futures in India, Forward Market Commissions and regulation-commodities traded – trading and settlements – physical delivery of commodities

Unit-6- credit Derivatives, meaning, common credit derivatives, types of credit derivatives, Credit Default swaps(CDS), Total Return swaps, Collateralized debt obligations(CDO), Indian scenario.

Books for reference

1. Financial Derivatives- Vohra and Bagri
2. Capital Market Instruments Kotreshwar G
3. Fundamental Financial Derivatives N R Parasuraman
4. Financial Derivatives S L Guptha

VI SEMESTER
Discipline Specific Elective
Indirect Taxes – II

L:T:P 4:1:0

5 hours per week

Course Outcome:

This paper aims to make the students to familiarize with GST and its provisions regarding determination of value of taxable supply, Input tax credit and e-filing of GSTR and Provisions of customs duty with case studies.

Pedagogy:

- Continuation of the topic about Goods and Service Tax Acts, through lecture mode
- Explaining the CGST ACT 2017, SGST ACT 2017, IGST ACT 2017 along with the relevant amendments, notification and circulars through Lecture, Group discussion and seminars
- Solving Exercise problems
- Arranging a visit to GST office to know the functioning of the system

Unit-1- Value of taxable supply-conditions, inclusions, Consideration not wholly in money, Supply between two related persons, Supply through agent, cost based value, Residual valuation, specific supplies, Service of pure agent. Problems on determination of value of supply.

Unit-2- Input tax credit- meaning, conditions for taking credit, ineligible input tax credit, availability of credit in special circumstances, Input tax credit and change in constitution of registered person, Taking input tax credit in respect of inputs and capital goods sent for job work, Manner of Distribution of Credit by Input Service Distributor (ISD)

Unit-3-Tax Invoice, Credit and Debit Notes;. Tax invoice; Prohibition of un authorised collection of tax; Amount of tax to be indicated in tax invoice and other documents; Credit and debit notes.

Unit-4-Registration under GST-Persons liable for registration, compulsory registration, Procedure for Registration, Rejection of application for registration, cancellation of Registration;

Unit-5>Returns-Brief introduction to various GSTRS-procedure for filing various returns.

Unit-6- Customs Act 1962- Meaning- Notified goods –specified goods- Prohibition of importation and exportation under sec 11- types of customs duty- Basic customs duty, Education Cess, Anti dumping duty, Safeguard Duty, IGST, GST Compensation Cess- Computation of Assessable value and applicable duties. Exports – Meaning- zero rated supply.

References:

- 1.Taxmann publications
- 2.Compendium on Goods and service tax-Dr. Manju S
- 3.www.cbec.gov.in/
4. Systematic Approach GST- Dr.Ravi.Gupta , Dr.Girish.Ahuja

**VI SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
FINANCIAL MANAGEMENT –II**

LTP 4:1:0

5 HOURS PER WEEK

Course Outcome:

This paper aims to make the students to familiarize regarding working capital management, cash management, venture capital financing and international financing.

Pedagogy:

- Solving problems pertaining to various Financial Decisions
- Arranging a special lecture by inviting a subject expert

UNIT-1- Working capital Management- Meaning, Features, types of working capital, factors influencing working capital, level of current assets, operating cycle and cash cycle, current assets financing policy;

Unit- 2-Cash management-cash budget; cash collection and disbursement,

options for investment of surplus funds, credit management- credit policy variables-credit evaluation. Inventory management- need for inventories; order quantity-EOQ model- monitoring and control of inventories-ABC- JIT techniques.

Unit-3-Working capital financing-Leasing-types of leases, Rationale for leasing, operating leases, leasing as a financing decision; hire purchase financing- Hire purchase financing vs lease financing, instalment sale, evaluation of Hire purchase financing

Unit-4-Venture capital financing- meaning, features, development of venture capital in India, stages in venture financing- the business plan- essentials of a business plan, the process of venture capital financing- Methods of venture financing; Disinvestment mechanisms

Unit-5-Share holder value creation - financial goals and strategy, shareholder value creation- market value added, Market to book value, Economic value added(EVA)- Balanced scorecard- the learning and growth perspective, significance of balanced score card , implementation of score card.

Unit-6- international financial management- foreign exchange market, foreign exchange rates- spot exchange rates, bid-ask rate, forward exchange rates- foreign exchange risk-transaction exposure, economic exposure, translation exposure, hedging of foreign exchange risk- foreign currency option, money market operations- financing international operations.

Books for Reference

1. Financial Management I.M.Pandey.
2. Financial Management Ravi Kishore
3. Financial Management Dr.V.R.Palanivelu
4. Financial Management Kulkarni
5. Financial Management Tulsian P C
6. Financial Management Khan and Jain

VI SEMESTER
DISCIPLINE SPECIFIC ELECTIVE
ADVANCED COST AND MANAGEMENT ACCOUNTING-II
LTP 4:1:0 **5 HOURS PER WEEK**

Course Outcome:

This paper helps students to conceptualize advanced areas in cost and management such as ration analysis, analysis of financial statement, cash flow statement and marginal costing

Pedagogy:

- Explaining the various advanced concepts of Cost and Management accounting, through lecture mode using ICT

- Solving exercise problems to familiarize the concept of Cost and Management Accounting
- Conducting Seminars, Group discussion and analysis of case study to enhance the knowledge in the subject

UNIT-I-Introduction: Meaning and Definition of Management Accounting, Scope and Objectives of Management Accounting-Differences between Management Accounting and Financial Accounting –Management accounting and Cost accounting-Limitations of Management Accounting.

UNIT-2-Analysis of Financial Statements: Common Size statements, Comparative Statement, Trend analysis.

UNIT-3- Ratio Analysis: Meaning and Objectives-Types of ratios-(A) Profitability Ratios-GP ratio-NP Ratio-Operating ratio- Operating profit ratio-Return on capital employed ratio- EPS,(B)Turnover Ratios-working capital turnover ratio- Stock Turnover ratio-Fixed assets turnover ratio-Debtors turnover Ratio-Creditors turnover Ratio, (C) Financial ratios-Current Ratio- liquidity ratio-Debt-equity ratio-Proprietary Ratio-Capital gearing Ration-Advantages and Limitations of Ratios-Construction of Balance sheet using ratios.

UNIT-4- Cost flow statement: Meaning, Definition, Uses and Limitations-Differences between funds flow statement and cash flow statement-Preparation of Cash flow statement(AS-7):Direct method and Indirect Method.

Unit 5-Marginal costing-Definition-Basic concepts-Assumptions-Marginal Cost statement –Contribution-Break Even Analysis-P/V Ratio-Margin of Safety-Decision areas-Make or Buy and Pricing.

Unit-6- Budget and Budgeting Control-Definition-Basic Concepts-Budget Manual-Key factor-Classification of Budgets-Problems on cash budget, sales budget, Flexible Budget, Cash Planning and Motives for holding cash.

Books for Reference:

1. Cost Accounting: N.K. Prasad
2. Cost Accounting: Nigam & Sharma :
3. Practical Costing: Khanna, Pandey & Ahuja 4 Cost Accounting: M.L. Agarwal
4. Cost Accounting: Jain & Narang
5. Cost Accounting: S.P. Iyengar

VI SEMESTER

DISCIPLINE SPECIFIC ELECTIVE

ORGANISATIONAL BEHAVIOUR

LTP 4:1:0

5 HOURS PER WEEK

Course Outcome:

This paper aims to have knowledge to understand psychological concepts of behaviour such as perceptions, emotions, motivation theory, individual and

group behaviour and emerging challenges in this regard.

Pedagogy:

- Introducing the concept of Organisational Behavior to the students, through lecture mode, using ICT
- Organizing a special lecture from an industry expert
- Solving Case Studies, arranging group discussions, seminars

UNIT- 1- INTRODUCTION-Organisational Behaviour: Introduction, definition, historical development, fundamental principles of OB, contributing disciplines, approaches, challenges and opportunities.

UNIT-2- FOUNDATIONS OF INDIVIDUAL BEHAVIOUR-Individual behaviour: Foundations of individual behaviour. Ability: Intellectual abilities, Physical ability, the role of disabilities. Personality: Meaning, formation, determinants, traits of personality, personality attributes influencing OB. Attitude: Formation, components of attitudes, relation between attitude and behaviour.

UNIT -3- PERCEPTION AND EMOTIONS- Perception: Process of perception, factors influencing perception, link between perception and individual decision making. Emotions: Affect, mood and emotion and their significance, basic emotions, emotional intelligence, self-awareness, self-management, social awareness, relationship management.

UNIT -4- MOTIVATION AND LEADERSHIP-Motivation: Meaning, theories of motivation-needs theory, two factor theory, Theory X and Y, application of motivational theories. Leadership: Meaning, styles of leadership, leadership theories, trait theory, behavioural theories, managerial grid, situational theories-Fiedler's model, SLT, transactional and transformation leadership.

UNIT -5-GROUP BEHAVIOUR-Definition, types, formation of groups, building effective teams. Conflict: Meaning, nature, types, process of conflict, conflict resolution. Power and politics: Basis of power, effectiveness of power tactics.

UNIT- 6- EMERGING CHALLENGES-Emerging challenges, managing diversity, globalisation, technology transformation, ebusiness, promoting ethical behaviour.

REFERENCES

1. Organisational behaviour, Stephen P Robbins, Timothy A. Judge, Neharika Vohra, 14th Edition, Pearson
2. Organization Behaviour – Ashwathappa, Himalaya Publication House
3. Organisational Behaviour: A modern approach - Arun Kumar and Meenakshi, Vikas Publishing House
4. Organisational Behaviour - Fred Luthans, 12/e, McGraw Hill International
5. Management and Organisational Behaviour - Laurie J Mullins, Pearson education
6. Fundamentals of Organisational Behaviour - Slocum/Hillriegel, Cengage Learning
7. Introduction to Organisational Behaviour – Michael Butler, Jaico Publishing House

ANNEXURE-1

B.COM

Question Paper Pattern

PART-A

Answer any four of the following. Each question carries 5 marks.

4X5=20

- 1
2.
3.
4.
- 5
6.

PART- B

Answer any three of the following. Each question carries 10 marks.

3X10=30

7.
- 8.....
9.
- 10
11.

PART-C

Answer any two of the following. Each question carries 15 marks.

2X15=30

- 12.....
- 13.....
- 14.....
- 15

Corrigendum to the curriculum:

1. The following minor modification (interchange of chapters) is made to the III SEM INCOME TAX -I and IV SEM INCOME TAX-II

DISCIPLINE SPECIFIC COURSE
III SEMESTER –INCOME TAX-I

| UNIT | Existing | Proposed |
|--------|---|---|
| UNIT 6 | Capital gains- meaning- definitions- capital asset, transfer of capital asset- cost of acquisition- Assets, bonus shares, rights shares and goodwill -computation of capital gains- long term and short term gains-Exempted capital gains-sec 54, sec 54F, and sec 54GB | Depreciation- conditions for availing depreciation- actual cost-items to be included to the cot- - Block of assets- Written down vale-computation of normal depreciation allowance-Depreciation in case of power units-Terminal Depreciation. |

DISCIPLINE SPECIFIC COURSE
IV SEMESTER –INCOME TAX-II

| UNIT | Existing | Proposed |
|--------|--|--|
| UNIT 1 | Depreciation- meaning, computation of Deprecation; (b)Capital Gain, Capital Asset, Transfer, cost of acquisition, cost of improvement, indexation, types of Capital gain-exemptions for individual assessee u/s 54-54GB-problmes | Capital gains- Meaning- Definitions- Capital Asset, Transfer Of Capital Asset- Cost of Acquisition of Assets –Notional Cost Of Acquisition, Cost Of Improvement- Indexing-Computation Of Capital Gains Including Bonus Shares And Rights' Shares- Exempted Capital Gains- Sec 54, 54B, Sec 54F, And Sec 54GB |

2. SCHEME OF EVALUATION FOR DISASTER MANAGEMENT

- i. There shall be university examination at the end of the semester for maximum marks of 40, and the Internal Assessment will be conducted for 10 marks-C1 5 Marks and C2 5 Marks.
- ii. The duration of the examination shall be 2 hours

QUESTION PAPER PATTERN DISASTER MANAGEMENT

Max marks 40

Part- A: Answer any four out of six questions; each question carries 5 marks 4x5= 20

Part- B: Answer any two out of four questions; each question carries 10 marks 2x10=20


CHAIRMAN
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